

# Oldham Borough Council



**Council Meeting  
Wednesday 25 May 2022**



## OLDHAM BOROUGH COUNCIL

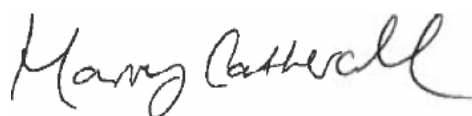
To: ALL MEMBERS OF OLDHAM BOROUGH COUNCIL,  
CIVIC CENTRE, OLDHAM

Tuesday, 17 May 2022

**You are hereby summoned to attend a meeting of the Council which will be held on Wednesday 25 May 2022 at 12.00 pm in the Council Chamber, Civic Centre, for the following purposes:**

- 10 Appointment of the Deputy Leader, Cabinet Members and Deputy Cabinet Members and allocation of portfolios and delegation of Executive functions (Pages 1 - 8)
- 11 Opposition Nominations to the Shadow Cabinet 2022/23 (Pages 9 - 12)
- 12 Appointment to Committees and Composition of Political Groups 2022/23 (Pages 13 - 26)
- 13 Appointment to Outside Bodies 2022/23 (Pages 27 - 76)
- 17 Council Constitution (Pages 77 - 108)
- 18 Members Allowance Scheme (Pages 109 - 114)

**NOTE: The meeting of the Council will conclude 3 hours and 30 minutes after the commencement of the meeting.**



**Harry Catherall  
Chief Executive**

**PROCEDURE FOR NOTICE OF MOTIONS**  
**NO AMENDMENT**

MOTION – Mover of the Motion to MOVE



MOTION – Secunder of the Motion to SECOND – May reserve right to speak



DEBATE ON THE MOTION: Include Timings



MOVER of Motion – Right of Reply



VOTE – For/Against/Abstain



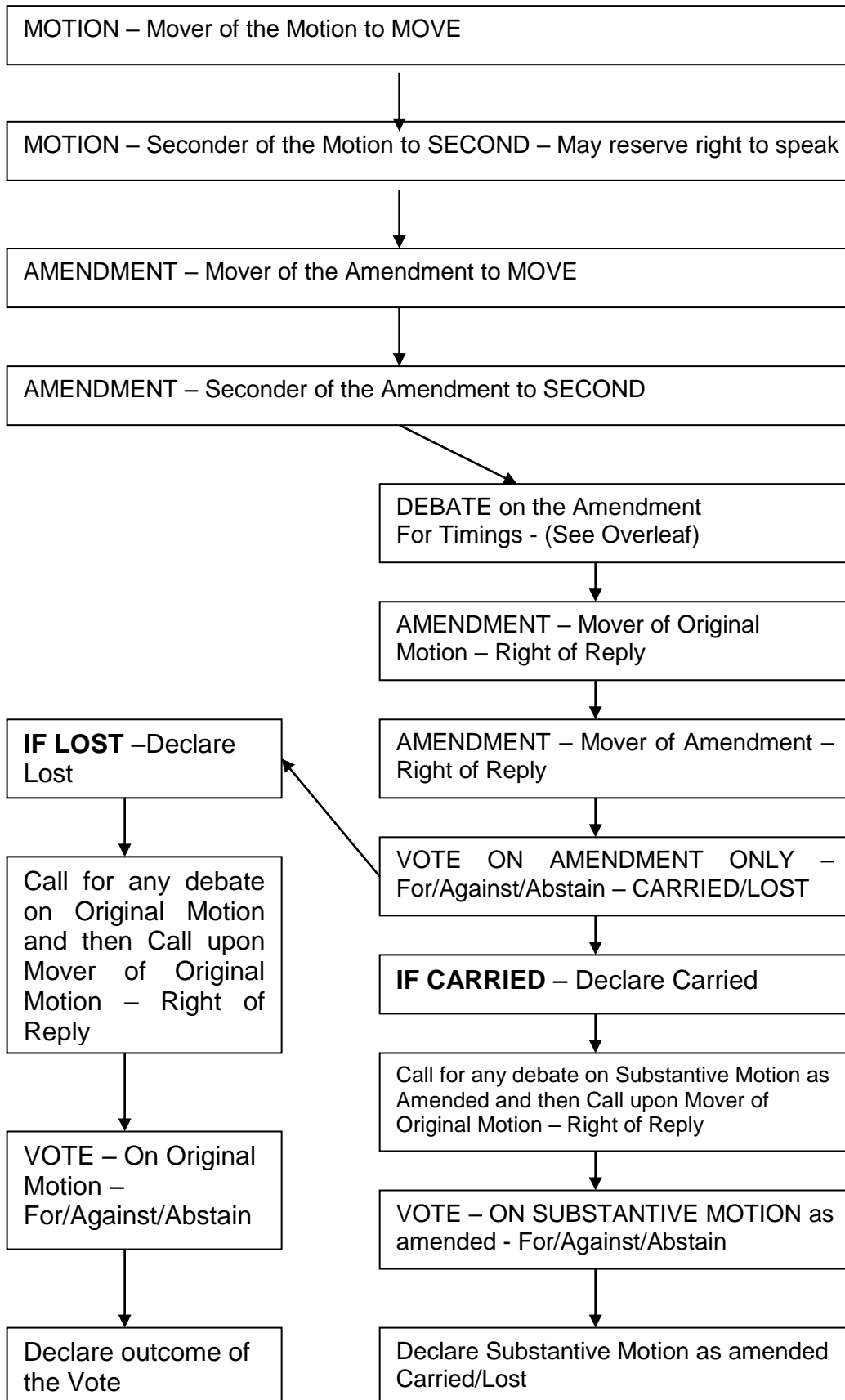
Declare outcome of the VOTE

**RULE ON TIMINGS**

(a) No Member shall speak longer than four minutes on any **Motion or Amendment**, or by way of question, observation or reply, unless by consent of the Members of the Council present, he/she is allowed an extension, in which case only one extension of 30 seconds shall be allowed.

(b) A Member replying to more than one question will have up to six minutes to reply to each question with an extension of 30 seconds

## WITH AMENDMENT



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**Report to COUNCIL**

## **Appointment of Deputy Leader, Cabinet Members, Deputy Cabinet Members, Allocation of Portfolios to Cabinet Members and Determination of the Delegation of Executive Functions**

**Portfolio Holder:** Leader of the Council

**Report Author:** Liz Drogan, Head of Democratic Services  
**Ext.** 4705

**25<sup>th</sup> May 2022**

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### **Reason for Decision**

For the Leader to appoint the Deputy Leader, Cabinet Members, Deputy Cabinet Members, Assistant Cabinet Members, allocate portfolios to Cabinet Members and determine the executive functions for 2022/23.

### **Recommendations**

For Council to note the appointment by the Leader of the Deputy Leader, Cabinet Members, Deputy Cabinet Members, allocation of portfolios to Cabinet Members and delegation of the executive functions for 2022/23.

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## **Appointment of Deputy Leader, Cabinet Members, Deputy Cabinet Members, Allocation of Portfolios to Cabinet Members and Determination of the Delegation of Executive Functions**

### **1 Background**

The Leader of the Council has responsibility for the appointment of members to the Cabinet, the allocation of portfolios and the delegation of executive functions. The scheme of delegation is made pursuant to the Local Government Act 2000 as amended by the Localism Act 2011. The Leader may in respect of those functions not specially allocated under the scheme of delegation discharge any of those functions himself or arrange for the discharge of those functions:

- a) by the Executive;
- b) by another Member of the Executive;
- c) by a Committee of the Executive;
- d) by an Area Committee
- e) by an officer of the Council.
- f) by a Joint Committee

In accordance with the Local Government Act 2000, the Cabinet is not required to be politically balanced.

The executive portfolios are detailed as attached at Appendix 1 to the report. The delegation of executive functions are confirmed to be:

- those described in the relevant sections of Part 3 of the Constitution (“Responsibility for Functions”)
- those amendments to the scheme of delegation as detailed in the report at Item 17 of the agenda – Review of the Constitution.
- To permit Executive Members to make key decisions individually in accordance with their portfolios areas in consultation with the relevant Chief Officer and make decision in relation to contracts subject to any amendments to be considered later on the agenda which have a value of £100k-£400k in consultation with the relevant Chief Officer.

### **2 Options/Alternatives**

2.1 Council to note the information.

### **3 Preferred Option**

3.1 n/a

### **4 Consultation**

4.1 Consultation has taken place with relevant officers and councillors.

### **5 Financial Implications**

5.1 n/a

### **6 Legal Services Comments**

6.1 There are no legal comments (Paul Entwistle).

### **7 Human Resources Comments**



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7.1 There are no human resources issues.

**8 Risk Assessments**

8.1 A risk assessment is not required.

**9 IT Implications**

9.1 There are no IT implications.

**10 Property Implications**

10.1 There are no property implications.

**11 Procurement Implications**

11.1 There are no procurement implications.

**12 Environmental and Health & Safety Implications**

12.1 There are no environmental or health and safety implications.

**13 Equality, community cohesion and crime implications**

13.1 There are no community cohesion implications.

**14 Equality Impact Assessment Completed?**

14.1 No

**17 Key Decision**

17.1 No

**18 Key Decision Reference**

18.1 n/a

**19 Background Papers**

19.1 There are no background papers to this report on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972.

**20 Appendices**

Cabinet Portfolios 2022/23

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<b>Regeneration and Housing</b>	City Region
	Economic Growth
	Strategic Housing
	Housing quality and enforcement
	Planning and Building Control
	Transport
	Homelessness
	Landlord Licensing
	External Relationships and Partnerships
	Capital projects and investment
Borough Strategy	
Deputy Cabinet Member: <b>Kyle Phythian</b>	

<b>Finance and Low Carbon</b>	Finance
	Revenues and benefits
	Energy
	Green New Deal
	Corporate Property and Assets
	Clean Air
Cabinet Member: <b>Abdul Jabbar</b>	

<b>Culture and Leisure</b>	Culture
	Leisure
	Libraries, Heritage and Arts
	Sports and sport development
	Events
Cabinet Member: <b>Elaine Taylor</b>	

<b>Education and Skills</b>	Education and Skills
	Education Alliance
	School Place Planning
	Looked After Children – educational performance
	Work and Skills Strategy
	Lifelong Learning
	Apprenticeships
Deputy Cabinet Member: <b>Ros Birch</b>	

<b>Neighbourhoods</b>  Cabinet Member: <b>Jean Stretton</b>	Highways
	Trading Standards and Licensing
	Registrars and Cemeteries
	Environmental Services
	Waste and recycling
	Parks and Countryside
	Justice and Community Safety
	Community Cohesion
	Emergency Planning
	Districts
Deputy Cabinet Member: <b>Steven Williams</b>	
Deputy Cabinet Member: <b>Chris Goodwin</b>	

<b>Children and Young People</b>  Cabinet Member: <b>Eddie Moores</b>	Child safeguarding
	Children's Partnership
	Adoption and fostering
	Children Looked After
	Children's health and wellbeing
	Youth Service
	Early Years
Early Help	
Deputy Cabinet Member: <b>Leanne Munroe</b>	

<b>Health and Social Care</b>  Cabinet Member: <b>Barbara Brownridge</b>	Adult Social Services
	Adult safeguarding
	Provider services
	Disability services and adaptations
	Family support
	Integrated Care System development
	Health Improvement
	Mental Health and wellbeing
Isolation	
Deputy Cabinet Member: <b>Steven Bashforth</b>	

<b>Corporate Services</b>  Cabinet Member: <b>Shaid Mushtaq</b>	Workforce and Organisational Development
	Transformation
	IT and Digital
	Customer Services
	Performance
Legal Services	

<b>Employment and Enterprise</b>	Employment
	Get Oldham Working
	Cabinet Member: <b>Shoab Akhtar</b>
	Employability
	Business Support
	Markets
	Supporting VCSFE sector
Deputy Cabinet Member: <b>George Hulme</b>	Social Infrastructure

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## Liberal Democrat Shadow Cabinet Portfolios 2022/23

<b>Regeneration and Housing</b>  <i>Howard Sykes</i>	City Region
	Economic Growth
	Strategic Housing
	Housing quality and enforcement
	Planning and Building Control
	Transport
	Homelessness
	Landlord Licensing
	External Relationships and Partnerships
	Capital projects and investment
	Borough Strategy

<b>Finance and Low Carbon</b>  <i>Chris Gloster</i>	Finance
	Revenues and benefits
	Energy
	Green New Deal
	Corporate Property and Assets
	Clean Air

<b>Culture and Leisure</b>  <i>Diane Williamson</i>	Culture
	Leisure
	Libraries, Heritage and Arts
	Sports and sport development
	Events

<b>Education and Skills</b>  <i>Sam Al-Hamdani</i>	Education and Skills
	Education Alliance
	School Place Planning
	Looked After Children – educational performance
	Work and Skills Strategy
	Lifelong Learning
	Apprenticeships

<b>Neighbourhoods</b>  <i>Dave Murphy</i>	Highways
	Trading Standards and Licensing
	Registrars and Cemeteries
	Environmental Services
	Waste and recycling
	Parks and Countryside
	Justice and Community Safety
	Community Cohesion
	Emergency Planning
Districts	

<b>Children and Young People</b>  <i>Hazel Gloster</i>	Child safeguarding
	Children's Partnership
	Adoption and fostering
	Children Looked After
	Children's health and wellbeing
	Youth Service
	Early Years
	Early Help

<b>Health and Social Care</b>  <i>Louie Hamblett</i>	Adult Social Services
	Adult safeguarding
	Provider services
	Disability services and adaptations
	Family support
	Integrated Care System development
	Health Improvement
	Mental Health and wellbeing
Isolation	

<b>Corporate Services</b>  <i>Alicia Marland</i>	Workforce and Organisational Development
	Transformation
	IT and Digital
	Customer Services
	Performance
	Legal Services

<b>Employment and Enterprise</b>  <i>Mark Kenyon</i>	Employment
	Get Oldham Working
	Employability
	Business Support
	Markets
	Supporting VCSFE sector
	Social Infrastructure



**Shadow Cabinet Portfolios 2022/23 Conservative –**

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<b>Regeneration and Housing</b>  <b>Cllr Graham Seheldon</b>	City Region
	Economic Growth
	Strategic Housing
	Housing quality and enforcement
	Planning and Building Control
	Transport
	Homelessness
	Landlord Licensing
	External Relationships and Partnerships
	Capital projects and investment
	Borough Strategy

<b>Finance and Low Carbon</b>  <b>Cllr Dave Arnott</b>	Finance
	Revenues and benefits
	Energy
	Green New Deal
	Corporate Property and Assets
	Clean Air

<b>Culture and Leisure</b>  <b>Cllr Max Woodvine</b>	Culture
	Leisure
	Libraries, Heritage and Arts
	Sports and sport development
	Events

<b>Education and Skills</b>  <b>Cllr Pam Byrne</b>	Education and Skills
	Education Alliance
	School Place Planning
	Looked After Children – educational performance
	Work and Skills Strategy
	Lifelong Learning
	Apprenticeships

<b>Neighbourhoods</b> <b>Cllr Luke Lancaster</b>	Highways
	Trading Standards and Licensing
	Registrars and Cemeteries
	Environmental Services
	Waste and recycling
	Parks and Countryside
	Justice and Community Safety

	Community Cohesion
	Emergency Planning
	Districts

<b>Children and Young People</b>  Cllr Pam Byrne	Child safeguarding
	Children's Partnership
	Adoption and fostering
	Children Looked After
	Children's health and wellbeing
	Youth Service
	Early Years
Early Help	

<b>Health and Social Care</b>  Cllr Chris McManus	Adult Social Services
	Adult safeguarding
	Provider services
	Disability services and adaptations
	Family support
	Integrated Care System development
	Health Improvement
	Mental Health and wellbeing
Isolation	

<b>Corporate Services</b>  Cllr Robert Barnes	Workforce and Organisational Development
	Transformation
	IT and Digital
	Customer Services
	Performance
	Legal Services

<b>Employment and Enterprise</b>  Cllr Beth Sharp	Employment
	Get Oldham Working
	Employability
	Business Support
	Markets
	Supporting VCSFE sector
Social Infrastructure	



## Report to COUNCIL

# Appointment of Committees and Composition of Political Groups

**Officer Contact:** Paul Entwistle, Director of Legal Services

**Report Author:** Liz Drogan, Head of Democratic Services  
**Ext.** 4705

**25th May 2022**

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### Reason for Decision

The Council is asked to review the political composition of committees and to note the composition of the political groups as previously notified under Regulation 8 (1) of the Local Government (Committees and Political Groups) Regulations 1990 and under Section 15 and 16 of the Local Government and Housing Act 1989. The Council is asked to constitute and appoint members to serve on the several Committees detailed in the constitution and listed in Appendix 1 to this report.

### Recommendations

- (a) The composition of the political groups as shown in paragraph 1.1 be noted;
- (b) The several Committees detailed at paragraph 1.5 be constituted with the Terms of Reference and delegated powers as detailed in the Constitution.
- (c) The number of seats on the various Committees for the 2022/23 Municipal Year be as detailed in paragraph 1.6 be approved and the terms of office referred to therein;
- (d) Council confirms the allocation of seats to the political groups and makes appointments to fill the seats in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989, as detailed in Appendix 1;

- 
- (e) Council appoints a Chair and Vice-Chair of each of the various Committees for the 2022/23 Municipal Year, as detailed in Appendix 1, with the exception of the Selection and Appeals Committees and appoints a District Lead for each of the District Areas.
  - (f) The Co-opted Members detailed at paragraph 1.9 of the report be appointed to the Overview and Scrutiny Board and the Statutory Co-optees be given full voting rights in respect of education matters only;
  - (g) Any outstanding appointments to be delegated to the Chief Executive in consultation with the Leader of the Council and Leaders of the main opposition groups;

## Appointment of Committees and Composition of Political Groups

### 1 Background

The Council is asked to review the political composition of committees and to note the composition of the political groups as previously notified under Regulation 8 (1) of the Local Government (Committees and Political Groups) Regulations 1990.

#### 1.1 Political Groups

Council is asked to note that the composition of the political groups, as previously notified under Regulation 8 (1) of the Local Government (Committees and Political Groups) Regulations 1990, is:-

(i)	The Labour Group	35 Members
(ii)	The Liberal Democrat Group	9 Members
(iii)	The Conservative Group	9 Members
(iv)	Failsworth Independent Party	5 Members
(v)	Independent	1 Member
(vi)	Independent	1 Member

#### 1.2 Terms of Reference and Delegated Powers

Council is asked to constitute and appoint members to serve on the several Committees detailed in the Constitution and listed in Appendix 1 to this report, namely:-

- (i) The Regulatory Committees:-  
Licensing  
Planning  
Appeals  
Commons Registration  
Traffic Regulation Order/Petitioners Committee.
- (ii) The Overview and Scrutiny Bodies:-  
Policy Overview and Scrutiny Committee;  
Performance Overview and Scrutiny Committee  
Health Scrutiny
- (iii) The Audit Committee
- (iv) The Standards Committee
- (v) The Employment Committee

The terms of reference, and delegated powers where applicable, be as detailed in the Council's Constitution.

Council is also asked to ratify the Leader's nominations to the Health and Well-being Board. The Board is not a politically balanced Committee of the Council and is listed in Appendix 1 to this report.

### 1.3 Political Balance

There are four statutory principles of political balance which have to be applied in filling appointments to Committees. These are contained in S15(5) of the Local Government and Housing Act 1989.

The principles have to be applied in priority order as follows:-

- (a) that not all seats on the body are allocated to the same political group;
- (b) that the majority of the seats on the body are allocated to a particular political group if the number of persons belonging to that group are a majority of the Authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant Authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that Authority as is borne by the number of members of that group to the membership of the Authority; and
- (d) subject to paragraphs (a) to (c) above, that the number of seats on the body which are allocated to each political group bears the same proportion to the same number of all seats on that body as is borne by the number of members of that group to the membership of the Authority.

The political group sizes as a percentage of the total membership of the Council are:-

Labour Group	$35/60 \times 100 = 58.33\%$	99 seats x 58.33%=57.74	<b>58 seats</b>
Liberal Democrat Group	$9/60 \times 100 = 15\%$	99 seats x 15% =14.85	<b>15 seats</b>
Conservative Group	$9/60 \times 100 = 15\%$	99 seats x 15%=14.85	<b>15 seats</b>
Failsworth Independent Party	$5/60 \times 100 = 8.33\%$	99 seats x 8.33% = 8.24	<b>8 seats</b>
Independent	$1/60 \times 100 = 1.66\%$	99 seats x 1.66% = 1.64	<b>1 seat</b>
Independent	$1/60 \times 100 = 1.66\%$	99 seats x 1.66% = 1.64	<b>1 seat</b>

\* Each of the Calculations have been adjusted to ensure the total number of seats are apportioned

- 1.4 The application of these percentages to the number of seats on individual Committees gives the following allocation of seats:-

COMMITTEE SIZE	LABOUR (L)	LIBERAL DEMOCRATS (LD)	CONSERVATIVE (C)	FIP (I)	I	I
15	8.75	2.25	2.25	1.25	0.25	0.25
14	8.17	2.10	2.10	1.17	0.23	0.23
13	7.58	1.95	1.95	1.08	0.21	0.21
12	7.00	1.80	1.80	1.00	0.2	0.2
11	6.42	1.65	1.65	0.92	0.18	0.18
10	5.83	1.50	1.50	0.83	0.16	0.16
9	5.25	1.35	1.35	0.75	0.15	0.15
8	4.67	1.20	1.20	0.67	0.13	0.13333

<b>7</b>	4.08	1.05	1.05	0.58	0.1	0.1
<b>6</b>	3.50	0.90	0.90	0.50	0.1	0.1
<b>5</b>	2.92	0.75	0.75	0.42	0.08	0.08
<b>4</b>	2.33	0.60	0.60	0.33	0.06	0.06
<b>3</b>	1.75	0.45	0.45	0.25	0.05	0.05
<b>2</b>	1.17	0.30	0.30	0.17	0.03	0.03

### 1.5

Under the political balance rules after these percentages have been applied to the total number of seats on Committees of the Council any remaining seats must be allocated to members who are not Members of any political group.

Applying political balance as detailed above, the allocation of seats, to the current committee structure, would be as follows:-

<b>Committee</b>	<b>Seats</b>	<b>L</b>	<b>LD</b>	<b>C</b>	<b>FIP</b>	<b>I</b>	<b>I</b>
Licensing	14	8	2	2	1	0	0
Planning	14	8	2	2	1	0	0
Audit Committee	9	5*	1	1	0	0	0
Policy Overview and Scrutiny Committee	8	5*	1	1	0*	0	0
Performance Overview and Scrutiny Committee	8	5*	1	1	0*	0	0
Health Scrutiny	8	5*	1	1	0*	0	0
Employment Committee/Local NJC	7	4	1	1	0	0	0
Appointments Committee	5	3	1	1	0	0	0
Commons Registration	5	3	1	1	0	0	0
Charitable Trust Committee	5	3	1	1	0	0	0
Standards Committee	5	3	1	1			0
Traffic Regulation Order Panel	5	3	1	1	0	0	0
Investigation and Disciplinary Committee	3	2	0	0	0	0	0
Appeals Committee	3*	2	0	0	0	0	0
<b>Total</b>	<b>99 *</b>	<b>59*</b>	<b>14*</b>	<b>14*</b>	<b>2*</b>	<b>0</b>	<b>0</b>

\* The above calculation leaves 10 committee places to be allocated

### 1.6 Adjustment of Seats

In accordance with the rules of political balance the number of seats must be allocated to accord with the rules above. It is therefore proposed that the number of seats on the various Committees for the 2022/23 Municipal Year be fixed as follows:-

<b>Committee</b>	<b>Seats</b>	<b>L</b>	<b>LD</b>	<b>C</b>	<b>FIP</b>	<b>I</b>	<b>I</b>
Licensing	<b>14</b>	8	2	2	1	1	0
Planning	<b>14</b>	8	2	2	1	0	1
Policy Overview and Scrutiny Committee	<b>8</b>	5	1	1	1	0	0

Audit Committee	9	6	1	1	1	0	0
Performance Overview and Scrutiny Committee	8	5	1	1	1	0	0
Health Scrutiny	8	5	1	1	1	0	0
Employment Committee/Local NJC	7	4	1	1	1	0	0
Commons Registration	5	3	1	1	0	0	0
Appointments Committee	5	3	1	1	0	0	0
Charitable Trustee Committee	5	3	1	1	0	0	0
Standards Committee	5	3	1	1	0	0	0
Traffic Regulation Order Panel	5	3	1	1	0	0	0
Investigation and Disciplinary Committee	3	1	1	1	0	0	0
Appeals Committee	3	1	1	1	0	0	0
<b>Total</b>	<b>99</b>	<b>58</b>	<b>16</b>	<b>16</b>	<b>7</b>	<b>1</b>	<b>1</b>

The Health and Well Being Board is not included in the calculation above. Although the Committee is appointed by Council, the Local Authority (Public Health and Well Being Boards and Health Scrutiny) Regulations 2013 provide for the disapplication of Section 15 and 16 of the Local Government and Housing Act 1989

Council are also asked to appoint a District Lead or each District Area and Deputies for the North and East District.

It is recommended that the standards sub-committee dealing with assessments or hearings consist of 3 members and be non politically balanced with 1 Member from each Group on the Standards Sub- Committee.

- 1.7 Substitutes are to be appointed by the political groups in accordance with the Substitute Scheme contained in the Constitution. Substitutes for Overview and Scrutiny Boards may be nominated up to a maximum of the number of Members of that Group serving on the Board. Substitutes are not permitted for Licensing. For the Planning Committee, up to 14 substitutes are to be nominated in accordance with the political balance of each Committee.

Council is also asked to appoint substitutes to the Traffic Regulation Order Panel.

- 1.8 Council is asked to review the political composition of the Committees; to determine the allocation of seats to political groups; and to make the appointments to fill the seats in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations.

- 1.9 The Overview and Scrutiny Board has Co-opted Members serving as follows:

**Statutory Co-opted Members (with voting rights)**

Cannon Jean Hurlston	Manchester Church of England Diocese
Mr V Hall	Salford Roman Catholic Diocese
Mr C Maude	Parent/Governor Primary School
Vacant	Parent/Governor Secondary Schools



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Council is asked to approve that the Co-opted Members listed above be re-appointed. Statutory Co-opted members may attend for the whole of the meeting and may speak on all matters if they so wish.

2      **Options/Alternatives**

- 2.1     To approve the report  
       Not to approve the report

3      **Preferred Option**

- 3.1     To approve the report and the committees make up and membership at Appendix 1.

4      **Consultation**

- 4.1     Consultation has taken place with relevant officers and councillors.

5      **Financial Implications**

- 5.1     n/a

6      **Legal Services Comments**

- 6.1     There are no legal comments (Paul Entwistle).

7      **Human Resources Comments**

- 7.1     There are no human resources issues.

8      **Risk Assessments**

- 8.1     A risk assessment is not required.

9      **IT Implications**

- 9.1     There are no IT implications.

10     **Property Implications**

- 10.1    There are no property implications.

11     **Procurement Implications**

- 11.1    There are no procurement implications.

12     **Environmental and Health & Safety Implications**

- 12.1    There are no environmental or health and safety implications.

13     **Equality, community cohesion and crime implications**

- 13.1    There are no community cohesion implications.

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14      **Equality Impact Assessment Completed?**

14.1    No

17      **Key Decision**

17.1    No

18      **Key Decision Reference**

18.1    n/a

19      **Background Papers**

The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does include documents which would disclose exempt or confidential information as defined by the Act:

Local Government (Committees and Political Groups) Regulations 1990.

Local Government and Housing Act 1989.

Contact Liz Drogan [tel:0161 770 4705](tel:01617704705), Level 4 Civic Centre

Oldham

OL1 1 IL

20.     **Appendices**

Appendix 1 – Membership of Committees.

## APPOINTMENT OF COMMITTEES – 2022/23

<b>LICENSING COMMITTEE*</b>						
Council Members 14	Lab 8	Lib Dem 2	Con 2	FIP 1	IND 1	Quorum 4
Chair: Surjan			Vice Chair:			
Lab		Lib Dem	Con	FIP	IND	
Cosgrove	McLaren	C Gloster	Byrne	Wilkinson	Azad	
Goodwin	Nasheen	Hamblett	Sheldon			
Harrison	Shuttleworth					
S Hussain						
<b>* (NO SUBSTITUTES)</b>						

<b>PLANNING COMMITTEE</b>						
Council Members 14	Lab 8	Lib Dem 2	Con 2	FIP 1	IND 1	Quorum 4
Chair: Dean			Vice Chair:			
Lab		Lib Dem	Con	FIP	IND	
Cosgrove	Nasheen	H Gloster (OSP)	Lancaster	Hobin	A Hussain	
Islam	C Phythian	Al- Hamdani	Woodvine			
F Hussain	Surjan					
S Hussain						

<b>Substitutes (ordered)</b>	Lab	Lib Dem	Con
	Iqbal	Williamson	Arnott
	Harrison	Marland	
	Chauhan		

<b>POLICY OVERVIEW AND SCRUTINY COMMITTEE</b>					
Council Members 8	Lab 5	Lib Dem 1	Con 1	FIP 1	Quorum 3
Chair: McLaren			Vice Chair:		
Lab		Lib Dem	Con	FIP	
Alyas		Williamson (OSP)	Barnes	Wilkinson	
Harrison					
C Phythian					


<b>Substitutes (ordered)</b>	Lab	Lib Dem	Con	FIP
	Iqbal	Hamblett	McManus	
	Salamat			
	Islam			
	Shuttleworth			
	Dean			

<b>PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE</b>					
Council Members 8	Lab 5	Lib Dem 1	Con 1	FIP 1	Quorum 3
Chair: Ahmad		Vice Chair:			
Lab	Lib Dem	Con	FIP		
M Bashforth	Kenyon	Byrne	Rea		
S Hussain					
Islam					
Shuttleworth					

<b>Substitutes (ordered)</b>	Lab	Lib Dem	Con
	Dean	Al-Hamdani	Barnes
	Ibrahim		
	Nasheen		
	Surjan		
	F Hussain		

**Co-opted Members (With voting rights on Education matters only): -**

- \* Canon Jean Hurlston – Manchester Church of England Diocese
- \* Mr V Hall – Salford Roman Catholic Diocese
- \* Mr C Maude – Parent/Governor representative Primary Schools
- \* Vacant – Parent/Governor representative Secondary Schools

<b>HEALTH SCRUTINY COMMITTEE</b>					
Council Members 8	Lab 5	Lib Dem 1	Con 1	FIP 1	Quorum 3
Chair: Harrison			Vice Chair:		
Lab	Lib Dem	Con	FIP		
Chauhan	Marland (OSP)	McManus	Ball		
Ibrahim					
McLaren					
Nasheen					

<b>Substitutes (ordered)</b>	Lab	Lib Dem	Con	FIP
	Ahmad	H Gloster	Byrne	

	C Phythian			
	Alyas			
	M Bashforth			
	S Hussain			

<b>AUDIT COMMITTEE</b>					
Council Members 9	Lab 6	Lib Dem 1	Con 1	FIP 1	Quorum 3
Chair (Independent Member):			Vice Chair:		
Lab	Lib Dem	Con	FIP		
Ahmad	C Gloster (OSP)	Arnott	Ball		
Alyas					
Hulme					
Iqbal					
Islam					
Salamat					
<b>Substitutes (ordered)</b>	Lab	Lib Dem	Con	FIP	
		Kenyon	Lancaster		

<b>EMPLOYMENT COMMITTEE/LOCAL NEGOTIATING JOINT COMMITTEE</b>					
Council Members 7	Lab 4	Lib Dem 1	Con 1	FIP 1	Quorum 3
Chair: Employer's Side Vice Chair: Employees' Side			Note: Chair / Vice Chair's positions to alternate between Employers Side and Employee's Side annually.		
Lab	Lib Dem	Con	FIP		
Birch	C Gloster	Sharp	Hindle		
Mushtaq					
Shuttleworth					
Taylor					

<b>COMMONS REGISTRATION COMMITTEE</b>				
Council Members 5	Lab 3	Lib Dem 1	Con 1	Quorum 3
	Chair:			
Lab	Lib Dem	Con		
Ali		Kenyon	Sheldon	

S Bashforth			
Iqbal			

<b>CHARITABLE TRUST COMMITTEE</b>				
Council Members 5	Lab 3	Lib Dem 1	Con 1	Quorum 3
Chair:			Vice Chair:	
Lab	Lib Dem		Con	
Ali	Hamblett		Byrne	
Birch				
Munroe				

<b>Substitutes (ordered)</b>	Lab	Lib Dem	Con
	Ahamd	C Gloster	
	C Phythian		

<b>STANDARDS COMMITTEE</b>				
Council Members 5	Lab 3	Lib Dem 1	Con 1	Quorum 3 (one of whom must be an Independent Member)
Chair: Williams		Vice Chair:		
Lab	Lib Dem		Con	
K Phythian	Williamson		Byrne	
M Bashforth				

Independent Members	Parish Councillors
Karen Williams until 2024	
Bushra Tabassum until 2025	
Vacant	
Vacant	

**\* NO SUBSTITUTES**

<b>PETITIONER/TRO PANEL (Outside Political Balance)</b>				
Council Members 5	Lab 3	Lib Dem 1	Con 1	Quorum 3
Chair:			Vice Chair:	
Lab	Lib Dem		Con	
Ahmad	Murphy		Woodvine	
S Bashforth				
Salamat				

	Plus relevant Cabinet Member for Petitioners Meetings
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Substitutes (ordered)	Lab	Lib Dem	Con
		C Gloster	

	<b>INVESTIGATION AND DISCIPLINARY COMMITTEE</b>			
Council Members 3	Lab 1	Lib Dem 1	Con 1	Quorum 3
	To be appointed as required			

	<b>APPEALS COMMITTEE (To include Equipment and Adaptations, Employment and Transport Appeals)</b>			
Council Members 3	Lab 1	Lib Dem 1	Con 1	Quorum 3
	To be appointed as required			

	<b>APPOINTMENTS COMMITTEE</b>			
Council Members 5	Lab 3	Lib Dem 1	Con 1	Quorum 3
	To be appointed as required			

The Leader nominates Council representation to the following:

<b>HEALTH AND WELLBEING BOARD (Outside Political Balance)</b>			
Council Members 6	Lab 5	Lib Dem 1	Quorum 3
Chair:		Vice Chair:	
Lab		Lib Dem	
		Sykes	
Clinical Commissioning Group			
Director of Adult Social Care			
Director of Children's Services			
Director of Public Health			
Healthwatch			
NHS Commissioning Board			

Cabinet Members should not be part of the above Committees  
OSP = Opposition Spokesperson

**District Leads (Outside Political Balance)**

**District Leads (Outside Political Balance)**

<b><u>CENTRAL DISTRICT LEAD</u></b>
Councillor Ali Aqueel Salamat

<b><u>NORTH DISTRICT LEAD</u></b>
Councillor Clint Phythian
Deputy – Councillor Williamson

<b><u>EAST DISTRICT LEAD</u></b>
Councillor Angela Cosgrove
Deputy – Councillor Pam Byrne

<b><u>SOUTH DISTRICT LEAD</u></b>
Councillor Mohammed Alyas

<b><u>WEST DISTRICT LEAD</u></b>
Chair: Councillor Graham Shuttleworth





## Report to ANNUAL COUNCIL

# Appointments to Outside Bodies 2022/2023

**Officer Contact:** Director of Legal Services

**Report Author:** Liz Drogan, Head of Democratic Services

**25<sup>th</sup> May 2022**

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### Reason for Decision

To confirm various appointments as nominated by the Political Groups, represented on the Council, to be made to assorted Outside Bodies for the 2022/2023 Municipal Year, as outlined in the appendices to this report.

### Recommendations

1. That appointments be made to the Outside Bodies listed in Appendices, for the 2022/2023 Municipal Year, be agreed.
2. That any outstanding appointments be delegated to the Chief Executive in consultation with the Leader of the Council and the Leader of the main opposition Group.

### 2 Options/Alternatives

- 2.1 To approve the Outside Bodies appointments
- 2.2 Not to approve the Outside Bodies appointments

### 3 Preferred Option

- 3.1 To approve the appendices attached

### 4 Consultation

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4.1 Consultation has taken place with relevant officers and councillors.

5 **Financial Implications**

5.1 n/a

6 **Legal Services Comments**

6.1 There are no legal comments (Paul Entwistle).

7 **Human Resources Comments**

7.1 There are no human resources issues.

8 **Risk Assessments**

8.1 A risk assessment is not required.

9 **IT Implications**

9.1 There are no IT implications.

10 **Property Implications**

10.1 There are no property implications.

11 **Procurement Implications**

11.1 There are no procurement implications.

12 **Environmental and Health & Safety Implications**

12.1 There are no environmental or health and safety implications.

13 **Equality, community cohesion and crime implications**

13.1 There are no community cohesion implications.

14 **Equality Impact Assessment Completed?**

14.1 No

17 **Key Decision**

17.1 No

18 **Key Decision Reference**

18.1 n/a

19 **Background Papers**

19.1 The following is a list of the background papers on which this report is based in accordance with the requirements of Section 100 (1) of the Local Government Act

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1972. It does not include documents which would disclose exempt or confidential information as defined by that Act.

Outside Bodies - 2022/2023 File

Any person wishing to inspect copies of the above background papers should contact the Constitutional Services: [constitutional.services@oldham.gov.uk](mailto:constitutional.services@oldham.gov.uk) or telephone 0161 770 5151.

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**OLDHAM METROPOLITAN BOROUGH COUNCIL**  
**APPOINTMENT TO OUTSIDE BODIES – 2022/2023**

**OMBC**

**RA – Ruling Administration**

**OPP – Opposition**

<b>ACE Centre – 1 place RA</b>			
Contact: Michael Ritson, Senior AAC Consultant, Ace Centre North, Hollinwood Business Centre, Albert Street, Oldham, OL8 3QL <a href="mailto:mritson@acecentre.org.uk">mritson@acecentre.org.uk</a>			
Lab 1			Notes
<b>Cath Ball</b>			
<b>Purpose</b> Ace Centre is a registered charity (No. 1089313) providing support for people with complex communications difficulties. It offers assessment, training and information services across England, with a focus on Augmentative and Alternative Communication (AAC) and Assistive Technology (AT), delivered by a multi-disciplinary team of specialist teachers, occupational therapists, speech & language therapists with the support of technical and administrative staff.			
<b>Benefits to Council</b> Unknown			
<b>Commitment</b> Unknown			
<b>Financial Commitment (if any)</b> None			
<b>Attendance –Optional</b>			

<b>Action Oldham Fund Advisory Panel - 2 places 1 RA + 1 Opp</b>			
Contact: Laura Windsor-Welsh, Strategic Locality Lead, Action Together, 12 Manchester Chambers, Oldham, OL1 1LF, email: <a href="mailto:lauraww@actiontogether.org.uk">lauraww@actiontogether.org.uk</a> , mobile: 07854 945382			
Lab 1	Opp 1		Notes
<b>Ibrahim</b>	<b>Williamson</b>		
<b>Purpose</b> Constituted to consider applications received for financial assistance from the Co-operative Oldham Fund. The Panel will advise on the allocation of funds, with the decision on grant applications to be formally made by VAO.			
<b>Benefits to Council</b>			

There are significant benefits of maintaining a strategic relationship with Action Together as an important and valued partner in Oldham. This relationship is not limited to the Action Oldham Fund Advisory Panel, with a range of partnership working taking place with and alongside Action Together. It is helpful for an Elected Member to be involved closely in the panel, in respect of their role as a local leader and to feed in and communicate key messages. This also ensures that important local activity is shared and disseminated more widely.

**Commitment**

At least one meeting annually. Total number may depend on the number of applications for grants.

**Financial Commitment (if any)**

The Council contributed over £1m from dormant trust funds to Action Together in setting up the Action Oldham Fund as a sustainable fund back in 2013, part of which has been administered through the panel and awarded to local groups as grants in return for key activity and action across Oldham

**Attendance – Requirement**

**Community Safety and Cohesion Partnership – 3 Places 2 RA + 1 Opp**

Contact: Neil Consterdine, Assistant Director Youth, Leisure and Communities  
Tel: 0161 770 8734

Level 4, Civic Centre, West St, Oldham OL1 1UL

[neil.consterdine@oldham.gov.uk](mailto:neil.consterdine@oldham.gov.uk)

Lab 2	Opp 1		Notes
<b>Stretton</b>	<b>Chris Gloster</b>		Relevant Cabinet Member and Deputy
<b>Williams</b>			

**Purpose**

The CSCP Partnership has strategic oversight and responsibility for the delivery of the CSCP Plan. This plan aligns with the Police and Crime Commissioner priorities and the safety and cohesion of residents of the Borough

**Benefits to Council**

Delivers key strategic objectives, statutory council duty, holds partners to account.

**Commitment**

The Partnership meets on a quarterly basis at the Civic Centre

**Financial Commitment (if any)**

In kind resources

**Attendance – Requirement**

**Corporate Parenting Panel – 6 places 4 RA + 2 Opp**

Contact: Nick Whitbread, Corporate Parenting Manager, Level 3, Civic Centre, West Street, Oldham, OL1 1UG. Tel: 07813 394522

[nick.whitbread@oldham.gov.uk](mailto:nick.whitbread@oldham.gov.uk)

Lab 4	Opp 2		Notes
<b>Moores</b>	<b>Hazel Gloster</b>		Lead member for Children currently but could be any Cabinet member
<b>Ali</b>	<b>Byrne</b>		
<b>Akhtar</b>			
<b>Munroe</b>			

**Domestic Violence Partnership – 2 Places 2 RA**

Contact: Bruce Penhale, Early Help Service Manager, Level 9 Civic Centre, Oldham Tel: 0161 770 4196 [Bruce.Penhale@oldham.gov.uk](mailto:Bruce.Penhale@oldham.gov.uk)

Lab 2			Notes
<b>Stretton</b>			1 Cabinet Member + 1
<b>Birch</b>			

**Purpose**

To oversee the implementation of the DV Strategy through the delivery plan.  
To consider DV trends (calls for service, prosecutions, victims supported etc.)  
One of the key areas we are looking at currently is the impact of DV on children.

**Benefits to Council**

The benefits to the Council are through partnership and co-operative working. The DVP is now co-chaired by a 3rd sector representative. Working in this way allows us to share practice and learning whilst having the benefit of partnership scrutiny and transparency.

**Commitment**

It meets every two months and is usually scheduled from 12pm to 2pm in one of the Civic Suites. The next one is scheduled for the 8th December and will be in the Crompton Suite. We haven't had regular Cllr attendance at recent meetings however we ensure they are kept up to date and are sent all the relevant information.

**Financial Commitment (if any)**

None

The Council contributes to the DV response in Oldham through the mainstream budgets (Community Safety and Early Help).

**Attendance – Optional**

**Fostering Panel – 1 place 1 RA**

Contact: Maris Elkington, Fostering Team Manager; Tel: 0161 770 6534.  
 Unit 10 Whitney Court, Southlink Business Park, Oldham, OL4 1DB  
[maris.elkington@oldham.gov.uk](mailto:maris.elkington@oldham.gov.uk)

Lab 1			Notes
<b>Appointment to be confirmed</b>			Must commit to attend 75% of meetings (legislation) – no sub allowed

**Purpose**  
 Fostering panels are a regulatory body with a crucial role in monitoring foster care for our looked after children. The main role is to make decisions about the approval, terms of approval and assessing the continuing suitability of foster carers including relatives under assessment for children subject to care proceedings. The overriding objective is to promote the welfare of children and quality assure the services provided to families in need of safeguarding intervention

**Benefits to Council**  
 As a council we compete to recruit carers and the panel's effective function is crucial to our reputation, alongside ensuring we provide a safe, high quality service to children and families

**Commitment**  
 There are 18 panels a year minimum, lasting 4-7 hours each

**Attendance – Requirement** as corporate parent

**Learning Disability Partnership Board – 2 Places 2 RA**

Contact: Joe Charlan, Tel: 0161 770 3198 Planning and Commissioning Manager (Learning Disability and Autism), Civic Centre, West Street, Oldham, OL1 1UT [joe.charlan@oldham.gov.uk](mailto:joe.charlan@oldham.gov.uk)

Lab 2			Notes
<b>Brownridge</b>			Cabinet Member (Social Care and Safeguarding)
<b>Stephen Bashforth</b>			

**Purpose**  
 The Board is a group of professionals, carers and self-advocates who meet on a regular basis, working together to make Oldham a better place to live for people with learning disabilities.

**Benefits to Council**  
 In self-assessment returns having partnership boards is seen as constructive and a positive way of involving stakeholders in a locality's developments.

**Commitment**



6 times per year, once every two months. Meets at Civic Centre, Lead Member for Social Care and Safeguarding chairs the meeting.

**Financial Commitment (if any)**

The resources it takes to host the meetings (minutes, facilitating and refreshments provided etc.)

**Attendance –Optional**

This is not a board/meeting that we are obliged to host/hold and it is seen as favourable when submitting Dept of Health self-assessments on Learning Disability and/or Autism.

**MioCare and Support – 4 places 3 RA + 1 Opp**

Contact: Karl Dean, Managing Director of the MioCare Group, Tel: 0161 770 8777, Ena Hughes Resource Centre, Ellesmere Street, Failsworth, M35 9AD, email: [karl.dean@oldham.gov.uk](mailto:karl.dean@oldham.gov.uk)

Lab 3	Opp 1		Notes
<b>Brownridge</b>	<b>Hamblett</b>		
<b>Stephen Bashforth</b>			
<b>Harrison</b>			

**Purpose**

The MioCare Group provides care and support services across the borough. The MioCare Group is a Community Interest Company that is wholly owned by Oldham Council. All Board Members become registered directors at Companies House and take on the respective accountabilities.

**Benefits to Council**

As a wholly Council owned group of companies the Council underwrites any liabilities. Having elected members on the Board ensures that the strategic direction is aligned with the Council, performance is monitored and risks are managed.

**Commitment**

The Board meets quarterly and there are two sub-committees that also meet quarterly. As well as 4 elected members the Board comprises 3 x external Non-Executive Directors and the Managing Director is also a company director.

**Financial Commitment (if any)**

**Attendance – Requirement**

All associated papers read and members contribute to discourse.

**Oldham Council Music Awards – 5 places 3 RA + 2 Opp**

Contact: Michelle Millward, Oldham Music Service, Lyceum Buildings, Union Street, Oldham OL1 1QG Tel: 0161 770 5668

[Michelle.Millward1@oldham.gov.uk](mailto:Michelle.Millward1@oldham.gov.uk)

Lab 3	Opp 2		Notes
<b>Hulme</b>	<b>Al-Hamdani</b>		
<b>Taylor</b>	<b>Byrne</b>		
<b>Clint Phythian</b>			
<p><b>Purpose</b> The fund is made up of 2 trusts re Archer &amp; Marjorie Tate fund and are awarded to students who live in Oldham to develop their musical skills, either within the borough of Oldham or at a full time Music Conservatories or other full time higher education establishments. These awards are made to assist with the costs associated with students intending on pursuing a career in music.</p>			
<p><b>Benefits to Council</b> The fund was given to the Council to help students and their musical aspirations and has been going for quite a few years. The costs associated with pursuing a career in music are very high and this award does make a difference to the students who apply. The interest it accumulates currently is not sufficient to keep the balance topped up and at some point in the future, it is anticipated that the monies will reduce so that no further awards will be able to be paid.</p>			
<p><b>Commitment</b> The committee meets once a year usually August time at the Lyceum, when each application is discussed and awards allocated. The decisions made are by the Councillors on the committee.</p>			
<p><b>Attendance – Requirement</b></p>			

<p><b>Oldham Distress Fund – 2 places RA; 1 place Opposition</b> Contact: Constitutional Services Tel: 0161 770 5151, Constitutional Services, Level 4, Civic Centre, West Street, Oldham, OL1 1UG, <a href="mailto:constitutional.services@oldham.gov.uk">constitutional.services@oldham.gov.uk</a></p>			
Lab 2	Opp 1		Notes
<b>Harrison</b>	<b>Sykes</b>		
<b>Stretton</b>			
<p><b>Purpose</b> The Oldham Distress Fund (the trust) is a registered charity, number 225145, The trust was re-established in 2012 based on the Terms of Reference for the relief of poverty and hardship of people living in the Borough of Oldham in response to the gas explosion which occurred in Shaw in June 2012. The trust will comprise 3 members of the Council. The Chair will be appointed from amongst their number at the meeting. All trustees will give their time freely and no trustee will be paid remuneration in the year.</p>			
<p><b>Benefits to Council</b> The benefit to the Council is that it provides an opportunity for the Council to respond as a matter of urgency to any emergency situation whereby funds are needed.</p>			
<p><b>Commitment</b> It meets annually for about an hour.</p>			

**Attendance – Requirement****Oldham Leadership Board - 4 places: Leader of the Council and Leader of the Opposition, Portfolio Holder for Health and Social Care and the Chair of the Health and Wellbeing Board**

Contact: Matthew Drogan, Head of Strategy and Performance, OMBC, Level 12 Civic Centre, West Street, Oldham, OL1 1UG. Tel: 0161 770 4711, [matthew.drogan@oldham.gov.uk](mailto:matthew.drogan@oldham.gov.uk)

Lab 3	Opp 1		Notes
<b>Chadderton</b>	<b>Sykes</b>		
<b>Brownridge</b>			
<b>Marie Bashforth</b>			

**Purpose**

The Oldham Leadership Board is the borough's strategic partnership and comprises of public sector chief executives, elected leaders, business and community and voluntary leaders. Its primary role is to drive the Oldham Plan, the borough's strategic document and lead Oldham as a place at Greater Manchester, as a borough and at a neighbourhood level.

**Benefits to Council**

Collective leadership role of the borough, GM and neighbourhoods. Opportunities for collaborations across partners organisations to decrease demand on services and increase outcomes for residents, good relations and networking across the key leaders of Oldham and all sectors

**Commitment**

The Board meets between 4 and 6 times a year. The meetings alternate between the civic centre and a partner venue such as First Choice Homes or Oldham College.

**Attendance – Optional** - OMBC provides leadership role for Board and Leader is Chair

**Oldham Strategic Housing Board - 3 Places 2 RA + 1 Opp**

Contact: Bryn Cooke, Tel: 0161 770 4134, Level 3, Room 310, Civic Centre, West Street, Oldham, OL1 1UH [bryn.cooke@oldham.gov.uk](mailto:bryn.cooke@oldham.gov.uk)

Lab 2	Opp 1		Notes
<b>Chadderton</b>	<b>Al-Hamdani</b>		Cabinet Member (Neighbourhoods and Co-operatives) + 1

**Purpose**

The Oldham Strategic Housing Board is a multi-agency partnership meets every two months and is serviced through officers at the Council. It is responsible for overseeing progress on the Oldham Housing Strategy and on approving plans to improve the quantity, quality and access to housing across the borough.

**Benefits to Council**

The benefits to the Council are that it provides an opportunity to engage with partners at a strategic level on Housing and ensure engagement in work around a variety of themes.

**Commitment**

The meetings last 2 hours and there are 3 elected member representatives, including the Housing portfolio holder who chairs the meetings.

**Attendance – Optional**

**PFI and Housing Revenue Account Board – 1 place RA**

Contact: Bryn Cooke, Tel: 0161 770 4134, Level 3, Room 310, Civic Centre, West Street, Oldham, OL1 1UH [bryn.cooke@oldham.gov.uk](mailto:bryn.cooke@oldham.gov.uk)

Lab 1			Notes
<b>Jabbar</b>			

**Purpose**

The PFI and Housing Revenue Account Board is responsible for ensuring effective overview and governance of the Council’s two Housing Private Finance Initiative schemes and overseeing the Housing Revenue Account in which the finances sit for both PFI schemes.

**Benefits to Council**

The benefit to the Council is that it provides an opportunity for the portfolio holder and officer representatives to assess performance on the PFI schemes and individual projects within the Housing Revenue Account

**Commitment**

It meets bi-monthly for an hour and a half.

**Attendance – Requirement**

**Standing Advisory Council for Religious Education – 1 RA + 1 Opp**

Contact: Mrs Carol Hyde, Clerk to SACRE Tel: 0161 770 1621  
SACRE, Level 4 Civic Centre, Oldham OL1 1UL [carol.hyde@oldham.gov.uk](mailto:carol.hyde@oldham.gov.uk)

Lab 1		Cons 1	Notes
<b>Ali (from May 2022)</b>		<b>Byrne (from May 2020)</b>	<b>3-year term of office, to be next appointed May 2022 and 2023</b>

**Purpose**

The Standing Advisory Council on Religious Education (SACRE) advises on Oldham’s agreed syllabus for Religious Education, publishes an annual report, conducts regular meetings, monitors the quality and provision of Religious Education in all maintained and voluntary controlled schools and receives complaints in relation to Religious Education and collective worship.

**Benefits to Council**

Meets statutory duties as laid down by Parliamentary Act

**Commitment**

Meets termly, at least 3 times annually
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<b>Attendance – Requirement</b> - need not be an elected Member
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**OLDHAM METROPOLITAN BOROUGH COUNCIL****APPOINTMENT TO OUTSIDE BODIES – 2022-23****AGMA/GMCA APPOINTMENTS****RA – Ruling Administration****OPP – Opposition**

<b>GM Combined Authority – 1 place Leader + 1 sub</b> Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Chadderton</b>			
<b>(S) Taylor</b>			

<b>AGMA Executive Board – 1 place Leader + 1 sub</b> Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Chadderton</b>			AGMA Constitution changed from 2 subs to 1.
<b>(S) Taylor</b>			

<b>GM Health Scrutiny Committee – 1 place RA + 1 sub (non-cabinet members)</b> Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA <b>TO BE APPOINTED BY O&amp;S MANAGEMENT BOARD</b>			
Lab 1			Notes
<b>S Hussain</b>			Chair of Health Scrutiny or Scrutiny Members GM Political Balance
<b>Alyas (S)</b>			

<b>Statutory Functions Committee – 1 place RA + 1 sub</b> Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Taylor</b>			Replicates GM Culture and Social Impact Fund Committee
<b>(S) Alyas</b>			

<b>GM Culture and Social Impact Fund Committee – 1 place RA + 1 sub</b>			
Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Taylor</b>			Replicates Statutory Functions Committee
<b>(S) Alyas</b>			

<b>Christie Hospital NHS Foundation Trust – Council of Governors – 1 place RA Nomination (AGMA Executive to agree final membership)</b>			
Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Moores</b>			Appointed for three years to end 2022

<b>GMCA Audit Committee – 1 place RA Nomination (GMCA Executive to agree final membership)</b>			
Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>McLaren</b>			Cannot be Leader

<b>GM Work &amp; Skills Executive – 1 place RA</b>			
Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Akhtar</b>			Executive Lead for Work & Skills

<b>Greater Manchester Pensions Fund Management Panel – 1 place RA Nomination (AGMA Executive to agree final membership)</b>			
Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			



Lab 1			Notes
<b>Jabbar</b>			Cabinet Member, same Member to be on both the Greater Manchester Pensions Fund Management Panel and the Greater Manchester Pension Fund Management/ Advisory Panel

**Health and Social Care Partnership Board – 1 place RA Nomination + 1 sub**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Brownridge</b>			
<b>S Bashforth (S)</b>			

**Health and Social Care Joint Commissioning Board– 1 place RA Nomination**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Chadderton</b>			Those appointed appoint own deputy.

**Draft Joint Development Plan – Places for Everyone Committee – 1 place RA Nomination + 1 sub**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Chadderton</b>			Leader & Substitute member
<b>K Phythian (S)</b>			

**Peoples History Museum – 1 place - Nomination (AGMA Executive to agree final membership)**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Taylor</b>			

**Halle – 1 place - Nomination (AGMA Executive to agree final membership)**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Taylor</b>			

**Planning and Housing Commission – 1 place RA Nomination (AGMA Executive to agree final membership)**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Chadderton</b>			Political Balance Rules Apply

**Police and Crime Panel – 1 place RA Nomination + 1 sub**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Williams</b>			Cannot be Leader
<b>(S) Stretton</b>			

**Police and Crime Steering Group – 1 place RA Nomination**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Williams</b>			Cannot be Leader

**Greater Manchester Transport Committee – 1 place RA Nomination + 1 sub**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Hulme</b>			GM Mayor may also appoint members and substitute members.
<b>K Phythian (S)</b>			

**Transport for the North Substitute for GM mayor – 1 place RA nomination (to be appointed by GMCA)**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
			1 substitute from across GM to be appointed by GMCA

**Transport for the North Scrutiny Committee – 1 place and 1 sub RA  
Nomination (To be appointed by the GMCA)**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes

**GM Waste and Recycling Committee – 2 places RA (To be appointed by the GMCA)**

Contact: Mrs S Mellor, Clerk of the GMWDA, Tel: 0161 770 1759. Clerk of the GMWDA, Churchgate House, 56 Oxford Street, Manchester M1 6EU [Sarah.Mellor@gmwda.gov.uk](mailto:Sarah.Mellor@gmwda.gov.uk)

Lab 2			Notes
<b>Alyas Nasheen</b>			The Committee will have 15 members to ensure political proportionality and gender balance.

**Purpose**

The Greater Manchester Waste Disposal Authority (the Authority) was established on 1st January 1986 to dispose of waste collected by its constituent Waste Collection Authorities (WCAs) (namely Bolton MBC, Bury MBC, Manchester CC, Oldham Council, Rochdale MBC, Salford CC, Stockport MBC, Tameside MBC and Trafford MBC) and provide household waste recycling centres (HWRCs) for the use of members of the public. Waste disposal is now a CA function.

**Benefits to Council**

It is a statutory requirement for the Council to be involved with the decision making processes of waste disposal.

**Commitment**

The Authority meets 5 times a year usually on the Friday morning (group meetings start from 9.30am. Some changes could be made in June at the GMCA AGM.

**Financial Commitment (if any)**

The Council pays a levy (through monthly instalments) to the Authority plus the Council is responsible for paying the Authority Member allowances.

**Attendance – Requirement**

**Clean Air Charging Authorities Committee – 1 place and 1 sub RA**

Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh  
Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1			Notes
<b>Jabbar</b>			Lead executive member for clean air

<b>Air Quality Administration Committee – 1 place and 1 sub RA</b> Contact: Kerry Bond, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Jabar</b>			Lead executive member for clean air

<b>Corporate Issues &amp; Reform Overview &amp; Scrutiny – 1 place RA Nomination (GMCA Executive to agree final membership)</b> Membership of 15 members, having regard to any nominations received from the constituent councils (ensuring political balance is met).  Contact: Susan Ford, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>McLaren</b>			

<b>Economy, Business Growth &amp; Skills Overview &amp; Scrutiny – 1 place RA (GMCA Executive to agree final membership)</b> Membership of 15 members, having regard to any nominations received from the constituent councils (ensuring political balance is met).  Contact: Susan Ford Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>Hulme</b>			

<b>Housing, Planning &amp; Environment Overview &amp; Scrutiny – 1 place RA (GMCA Executive to agree final membership)</b> Membership of 15 members, having regard to any nominations received from the constituent councils (ensuring political balance is met).  Contact: Susan Ford, Tel: 0161 234 3665 AND Sylvia Welsh Manchester City Council, Town Hall, PO BOX 532, M60 2LA			
Lab 1			Notes
<b>K Phythian</b>			

**GMCA Overview and Scrutiny Substitute Pool Nominations - 3 places to support political balance (GMCA Executive to agree final membership)**

Contact: Susan Ford, Tel: 0161 234 3665 AND Sylvia Welsh  
 Manchester City Council, Town Hall, PO BOX 532, M60 2LA

Lab 1	Opp 2		Notes
<b>McLaren</b>	<b>H Gloster Al-Hamdani</b>		Members to indicate any preference of Overview and Scrutiny Committee

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**OLDHAM METROPOLITAN BOROUGH COUNCIL**  
**APPOINTMENT TO OUTSIDE BODIES – 2022/2023**

**GM BODIES**

**RA – Ruling Administration**

**OPP – Opposition**

<b>Greater Manchester Forests Partnership – 2 places RA</b>			
Contact: Anne Carpenter, Finance & Admin Officer, Tel: 0161 872 1660. Red Rose Forest, 6 Kansas Avenue, Salford M50 2GL <a href="mailto:Anne@cityoftrees.org.uk">Anne@cityoftrees.org.uk</a>			
Lab 2			Notes
<b>Stretton</b>			Usually, the Cabinet member for Planning and Environment
<b>Williams</b>			
<p><b>Purpose</b>  The role of the GM Forests Partnership is to bring synergies and focus to several key areas for Greater Manchester including-  Highlighting the importance of trees and woods for Greater Manchester for:</p> <ul style="list-style-type: none"> <li>• climate change adaptation and mitigation</li> <li>• image and inward investment</li> <li>• community health</li> <li>• managing water quality and quantity</li> <li>• biodiversity</li> <li>• timber products</li> </ul> Supporting and championing the development of the Manchester: City of Trees movement			
<p><b>Benefits to Council</b>  The Council may contribute via donations or on a commissioned project basis.</p>			
<p><b>Commitment</b>  The Group will meet on quarterly basis</p>			
<p><b>Financial Commitment (if any)</b></p>			
<p><b>Attendance – Requirement</b></p>			

**Greater Manchester Pension Fund Management/Advisory Panel – 1 place RA**

Contact: Mrs C Eaton, Senior Democratic Services Officer, Tel: 0161 342 3050. Democratic Services, Tameside MBC, Room 8, Town Hall, King Street, Dukinfield, Tameside SK16 4LA [Carolyn.eaton@tameside.gov.uk](mailto:Carolyn.eaton@tameside.gov.uk)

Lab 1			Notes
<b>Jabbar</b>			Cabinet Member, same Member to be on both the Greater Manchester Pensions Fund Management Panel and the Greater Manchester Pension Fund Management/ Advisory Panel
<b>Purpose</b> To manage the pension fund			
<b>Benefits to Council</b>			
<b>Commitment</b> The Greater Manchester Pension Fund Management/Advisory Panel meet 4 times in a municipal year. In addition to this, Members are appointed to Working Groups (usually 2 working groups per Member) which also each meet quarterly.  Meetings are held at Guardsman Tony Downes House, 5 Manchester Road, Droylsden, Manchester. M43 6SF.  Panel meetings usually commence at 10.00am and are approximately 2 ½ hrs in duration. Working Groups meetings have commenced at various times – but are usually in the morning (Thursday/Friday) and can be anywhere between 1 – 2 ½ hrs duration, depending on the Group and the agenda.			
<b>Financial Commitment (if any)</b>			
<b>Attendance – Requirement</b>			



**OLDHAM METROPOLITAN BOROUGH COUNCIL**  
**APPOINTMENT TO OUTSIDE BODIES – 2022/2023**

**EXTERNAL AND VOLUNTARY SECTOR**

**RA – Ruling Administration**

**OPP – Opposition**

<b>LGA General Assembly – 4 places 3 RA + 1 Opp</b>			
Contact: Fatima de Abreu OR Frances Marshall Tel: 0207 664 3136 Local Government House, Smith Square, London, SW1P 3HZ <a href="mailto:fatima.deabreu@local.gov.uk">fatima.deabreu@local.gov.uk</a>			
Lab 3	Opp 1		Notes
<b>Chadderton</b>	<b>Sykes</b>		
<b>Taylor</b>			
<b>Jabbar</b>			
<b>Purpose</b> The General Assembly acts as the 'parliament' of local government, with all authorities in LGA membership entitled to have a minimum of one representative.			
<b>Benefits to Council</b> Benefits include - on the election of LGA Chair, Vice-chairs and Deputy Chairs, and on questions of estimated expenditure and subscriptions under Article 6.2.1 of the Constitution, each corporate member is entitled to one vote. On issues of direct relevance to their statutory duties and responsibilities, Corporate authorities are entitled to votes on the basis of population bands.			
<b>Commitment</b> It meets each summer at the LGA's Annual Conference at various locations around the UK.			
<b>Attendance – Requirement</b>			

<b>LGA Executive – 1 place 1 RA</b>			
Contact: Paul Goodchild Tel: 0207 664 3005 Local Government House, Smith Square, London, SW1P 3HZ <a href="mailto:paul.goodchild@local.gov.uk">paul.goodchild@local.gov.uk</a>			
Lab 1			Notes
<b>Chadderton</b>			Appointment made by the LGA Political Group Offices in summer. No need to make nomination at this time

<p><b>Purpose</b> The Local Government Association (LGA) Executive plays a coordinating role, providing strategic direction to the association's work through the business planning process. It is advised by the LGA Leadership Board and holds the Programme Boards to account.</p>
<p><b>Benefits to Council</b> The LGA Executive is made up of both voting and non-voting members, with the meeting being chaired by the LGA Chairman</p>
<p><b>Commitment</b> The Executive meets 7 times a year in London (usually at Local Government House).</p>
<p><b>Attendance – Requirement</b></p>

<p><b>MAHDLO – 1 place 1 RA</b> Contact: Lucy Lees, Tel: 0161 624 0111 Egerton Street, Oldham, OL1 3SE <a href="mailto:lucy.lees@mahdloyz.org">lucy.lees@mahdloyz.org</a></p>			
Lab 1			Notes
<b>Ibrahim</b>			
<p><b>Purpose</b> Mahdlo is Oldham’s primary agency for delivering the Universal youth work service.</p>			
<p><b>Benefits to Council</b></p>			
<p><b>Commitment</b> Board of trustees meets monthly for two hours and there are a number of fundraising and marketing events which Trustees attend when possible. The meetings are attended by a Council senior officer in an advisory role</p>			
<p><b>Financial Commitment (if any)</b> The council provide £300k of funding (2021/2022 to be reduced to £200K from 2022/2023) which is matched by £1million of private and other investment.</p>			
<p><b>Attendance – Requirement/Optional</b></p>			

<p><b>North West Employers Organisation – 1 place 1 RA + 1 Sub</b> Contact: Sarah Hargreaves Tel: 0161 214 7127 Suite 3.3, ICE Building 3, Exchange Quay, Salford Quays, Greater Manchester, M5 3ED <a href="mailto:sarahh@nwemployers.org.uk">sarahh@nwemployers.org.uk</a></p>			
Lab 1			Notes
<b>Stretton</b>			Sub cannot attend Committee meetings
<b>Williams (substitute)</b>			

**Commitment**

One AGM and four quarterly meetings.

**Oldham Athletic Community Trust – 1 Place 1 RA**

Contact: Martin Vose, Trust Manager, Tel: 0161 785 5176  
 Chair Boundary Park, Furtherwood Road Oldham OL1 2PA  
[enquiries@oldhamathletic.co.uk](mailto:enquiries@oldhamathletic.co.uk)

Lab 1			Notes
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<b>Taylor</b>			
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**Purpose**  
 Using the power of football Oldham Athletic Community Trust (OACT), works in partnership with its local community to provide positive opportunities through sport, inspire and reward our local community.

**Benefits to Council**

**Commitment**  
 Every quarter unless there is the need for an emergency board meeting

**Attendance –**

**Oldham Brass Bands Association – 2 Places 2 RA**

Contact: Mr G Briggs, Tel: 0161 620 7434  
 9 The Sycamores, Lees, Oldham OL4 3JP

Lab 2			Notes
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<b>Hulme</b>			
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<b>(second appointee to be confirmed)</b>			
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**Oldham Citizen’s Advice Bureau – 1 place RA,**

Contact: Jonathon Yates, CAB Manager, Tel: 07968365905  
 1-2 Ascroft Court Peter St Oldham OL1 1HP [jonathan.yates@casort.org](mailto:jonathan.yates@casort.org)

Lab 1			Notes
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<b>Stephen Bashforth</b>			
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**Oldham Credit Union – 2 Places 1 RA + 1 Opp**

Contact: Tel: 0161 678 7245  
 9 Albion Street Oldham OL1 3BG  
[enquiry@oldhamcreditunion.co.uk](mailto:enquiry@oldhamcreditunion.co.uk)

Lab 1	Opp 1		Notes
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<b>Shuttleworth</b>	<b>Hamblett</b>		
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<p><b>Oldham Henshaw and Church of England Education Trust – 1 place (External Appointments) - 3 yr term of office</b>          Ian Tomkin, Secretary, Tel: 0161 828 1437          Helen Tyler Tel: 0161 828 1436 Manchester Diocesan Board of Education, 4<sup>th</sup> Floor, Church House, 90 Deansgate, Manchester M3 2GH  <a href="mailto:iantomkin@manchester.anglican.org">iantomkin@manchester.anglican.org</a></p>			
Lab 1			Notes
<b>Moores</b>			To be next appointed in 2024
<p><b>Purpose</b>          The official objective of the Henshaw Trust is ‘The aim is the promotion of God’s Kingdom through provision of schools where faith and worship of C of E can be taught and practised and the children brought to Confirmation and worshipping members of the church.’ This has been looked at in other way in recent year as two of the trust’s schools are 100% Muslim</p>			
<p><b>Benefits to Council</b>          Helps the Council keep up to date with the nine Trust schools.</p>			
<p><b>Commitment</b>          Meets 2 or 3 times a year (Usually March, July and September), at 19:00 at one of the trust schools.</p>			
<p><b>Attendance – Requirement</b> - the Council have a place on the Trust and are expected to attend the meeting</p>			

<p><b>Oldham Hulme Grammar Schools– 2 places (External appointments) 3 yr term of office</b>          Contact: Ian Martin, Tel: 0161 624 8442 School Bursar, The Hulme Grammar Schools, Oldham, OL8 4BX <a href="mailto:finance@ohgcc.co.uk">finance@ohgcc.co.uk</a></p>			
Lab 2	Lib Dem 0	Con 0	Notes
<b>Chauhan</b>			To be next appointed in 2022
<b>J. Sutcliffe</b>			
<p><b>Purpose</b>          To advance the education of children and young people by the provision of schools in or near Oldham and by ancillary or incidental educational activities and other associated activities for the benefit of the community</p>			
<p><b>Benefits to Council</b>          We believe that the Council would benefit by being seen to support a high quality educational establishment.</p>			
<p><b>Commitment</b>          The Governing body holds formal Board meetings 3 times a year (December, March and June) together with an annual training and strategy discussion day in September. The Board has a number of sub committees and if an appointed representative wish to serve on one this would of course increase the commitment.</p>			
<p><b>Financial Commitment (if any)</b></p>			

None
<b>Attendance – Optional</b>

**Oldham Play Action Group – 1 place RA**  
 Contact: Ms S Gill, Co-ordinator, Tel: 0161 678 9662, Oldham Play Action Group, Greenacres Community Centre, Greenacres, Oldham OL4 3EU  
[playactiongroup@hotmail.com](mailto:playactiongroup@hotmail.com)

Lab 1			Notes
<b>McLaren</b>			

**Purpose**  
 Oldham Play Action Group is a registered charity working across the borough to extend and enhance the quantity and quality of play and free-time activities for children and families. OPAG delivers junior youth clubs, play and arts sessions, consultation, training and community celebration events. OPAG also operates a small play resource store and is based at Greenacres Community Centre

**Benefits to Council**  
 OPAGs work has and continues to contribute substantially to Oldham Council's Children and Young People's offer.

**Commitment**  
 OPAG Management Committee meets bi-monthly, usually on a Tuesday or Thursday morning. Meetings tend to last approximately 1.5 hours. Meetings take place at Greenacres Community Centre, Galland Street, Greenacres, Oldham, OL4 3EU.

**Financial Commitment (if any)**  
 Funding from the Council has ceased.

**Attendance – Optional**

**Oldham United Charity – 4 Nominations (5 year Terms of Office due to end 2026) + Mayor (Ex-Officio)**  
 Contact: Phil Higgins [phil.higgins11@gmail.com](mailto:phil.higgins11@gmail.com)

<b>Mrs C Ball</b>	<b>+ Mayor (Cllr Garry)</b>		To be next appointed in 2026
<b>Mr Mather</b>			

**Parking Traffic Regulations Outside London (Patrol) Adjudication Joint Committee**

**And as your authority operates civil bus lane enforcement also  
Bus Lane Adjudication Service Joint Committee (BLASJC)**

**Councillor nomination to both Joint Committees is mandatory. A named substitution is desirable.**

Contact: Andy Diamond Tel: 01625 445565 [adiamond@patrol-uk.info](mailto:adiamond@patrol-uk.info)

**PATROL / BLASJC**

**Parking and Traffic Regulations Outside London Joint Committee, PO  
Box 471, Merlin House, 8 Grove Avenue, Wilmslow, Cheshire, SK9 0HJ**

Lab 1			Notes
<b>Stretton</b>			

**Purpose**  
Local Authorities who undertake civil parking or bus lane enforcement are required by statute to make provision for independent adjudication. Over 300 Local Authorities in England and Wales are members of the PATROL Joint Committee to exercise this function jointly and over 50 are members of the BLASJC.  
The function of the Joint Committee is to provide resources to support independent Adjudicators and their staff who together compose the Traffic Penalty Tribunal. The Joint Committee also promotes good practice in public information on parking enforcement.

**Benefits to Council**  
Membership to the JCs means Oldham MBC can operate Civil Parking and Bus Lane Enforcement.

**Commitment**  
Meetings take place 3 times a year (January, June and October) in Westminster or virtually depending on national restrictions

**Financial Commitment**  
Oldham MBC pay £0.30p per PCN issued to PATROL to allow access to independent adjudication for the general public (Traffic Penalty Tribunal)

**Attendance – Requirement Cllr Peter Davis attended / participated in all required meetings between 2020 -2021**

**Peak District National Park Authority – 1 place RA**  
Contact: Jason Spencer, Corporate and Member Services Manager, Tel: 01629 816352 Aldern House, Baslow Road, Bakewell, Derbyshire, DE45 1AE [Jason.spencer@peakdistrict.gov.uk](mailto:Jason.spencer@peakdistrict.gov.uk)

Lab 1			Notes
<b>McLaren</b>			To be next appointed in 2022

**Purpose**

The National Park Authority is the local planning authority for the area within the National Park boundary. It has a statutory obligation to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of its special qualities by the public. Where these purposes conflict, we must give priority to conservation.

In carrying out these aims, we are also required to seek to foster the economic and social well-being of local communities within the Park.

**Benefits to Council**

Constituent councils benefit from being included in the Authority's decision making on issues and matters that affect the areas of their council situated within the National Park, for example planning applications and transport infrastructure. They also gain from the partnership working opportunities available through the Authority.

**Commitment**

The Authority meets 6 times per year and there are 2 committees, Planning and Audit, Resources and Performance. Committee meetings take place on Fridays and normally start at 10am.

**Attendance – Requirement**

**Pennine Acute Hospitals NHS Trust - Joint Health Overview & Scrutiny Committee – 3 places (2 RA + 2 Subs + 1 Opp + 1 Sub)**

Contact: Chloe Ashworth, Senior Democratic Services Officer Tel: 0161 253 5130 Bury MBC, Town Hall, Knowsley Street, Bury BL9 0SW  
[c.ashworth@bury.gov.uk](mailto:c.ashworth@bury.gov.uk)

Lab 2	Opp 1		Notes
<b>Brownridge</b>	<b>Hamblett</b>		
<b>Marie Bashforth</b>			
<b>Stephen Bashforth (substitute)</b>	<b>Hazel Gloster (substitute)</b>		

**Purpose**

The Committee was established jointly by Bury, Oldham, Rochdale and Manchester councils, to consider issues affecting the health of local people (the overview role) and to call the NHS into account on behalf of the local communities (the scrutiny role). Each of these Councils has appointed 3 representatives to sit on the Committee.

**Benefits to Council**

Scrutiny work is undertaken on behalf of Oldham Council

**Commitment**

Each committee meets four times a year and as well as additional ad hoc task and finish groups. Pennine Acute meetings usually starts at 10am

**Financial Commitment**

The Council jointly funds a post, invoiced annually £2400 per committee.

<b>Attendance – Requirement</b>
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**Pennine Care NHS Trust – Joint Mental Health Overview & Scrutiny Committee- 3 places (2 RA + 2 Subs + 1 Opp + 1 Sub)**  
 Contact: Committee Service; Tel 01706 924715 Rochdale Borough Council, Floor 2, Number One Riverside, Smith Street, Rochdale, OL16 1XU  
[committee.services@rochdale.gov.uk](mailto:committee.services@rochdale.gov.uk)

Lab 2	Opp 1		Notes
<b>Brownridge</b>	<b>Hamblett</b>		
<b>Marie Bashforth</b>			
<b>Stephen Bashforth (substitute)</b>	<b>(Hazel Gloster (substitute))</b>		

**Purpose**  
 The Committee was established jointly by Bury, Oldham, Rochdale, Stockport and Tameside councils, to consider issues affecting the health of local people (the overview role) and to call the NHS into account on behalf of the local communities (the scrutiny role). Each of these Councils has appointed 3 representatives to sit on the Committee

**Benefits to Council**  
 Scrutiny work is undertaken on behalf of Oldham Council

**Commitment**  
 Each committee meets four times a year and as well as additional ad hoc task and finish groups. Pennine Care usually starts at 2pm.

**Financial Commitment**  
 The Council jointly funds a post, invoiced annually £2400 per committee.

<b>Attendance – Requirement</b>
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**Pennine Care NHS Trust – (Mental Health) Council of Governors – 1 place RA**  
 Contact: Lisa Howarth, Corporate Governance Officer Tel: 0161 716 3960  
 Pennine Care Trust Headquarters, 225 Old Street, Ashton under Lyne OL6 7SR. [lisa.howarth@nhs.net](mailto:lisa.howarth@nhs.net)

Lab 1			Notes
<b>Brownridge</b>			

**Purpose**  
 Pennine Care NHS Foundation Trust provides mental health and learning disabilities services for children and adults in Oldham.

**Benefits to Council**  
 The Council of Governors is responsible for representing the interests of Trust members and partner organisations  
 The Council of Governors holds the Board of Directors collectively to account for the performance of the Trust



Governors are responsible for feeding back information about the Trust, its vision and its performance to the constituencies and the stakeholder organisations that either elect them or appointed them

**Commitment**

The nominated representative is required to attend a minimum of four quarterly meetings of the Council of Governors, each meeting is scheduled for 2½ hours with an additional pre-meeting for all public, staff and appointed governors. In addition, governors are also required to attend the Annual General Meeting, mandatory development sessions and where possible the quarterly Local Constituency Meetings.

**Financial Commitment (if any)**

None

**Attendance – Requirement**

It would be useful for the representative governor to have a local knowledge of health issues within the constituency in which they represent, however it is important to note the Trust’s constitution does not allow for an individual to fulfil both roles of a Governor and member of the Health Overview and Scrutiny Committee

**Southern Pennine Rural Regeneration Company (formerly Pennine Prospects) - 1 Place RA**

Contact: Sarah Ross, Office and Business Manager, Butlers Wharf, Hebden Bridge West Yorkshire HX78AF West Yorkshire Tel: 07922 425013  
[sarah.ross@pennineprospects.co.uk](mailto:sarah.ross@pennineprospects.co.uk)

Lab 1			Notes
<b>Jabbar</b>			Cab Mem preferred

**Purpose**

It is a unique rural regeneration company that aims to promote, protect and enhance the built, natural and cultural heritage of the South Pennines. Pennine Prospects works with local authorities, government agencies, businesses, voluntary organisations and the local community to deliver a range of initiatives. It is a mature, cross-sector partnership, with member organisations made up of 6 local authorities, 2 utility company, statutory agency, Natural England, NGOs – The National Trust and Pennine Heritage and the voluntary sector.

**Benefits to Council**

Pennine Prospects is at the heart of sustainable development for the South Pennines. It works to manage and enhance the area’s natural, cultural and heritage assets so that they contribute to the social, economic and environmental wellbeing of the South Pennines. Pennine Prospects also seeks to create opportunities through developing programmes and projects that supports the South Pennines and those people who live, work or enjoy the area, including the seven million residents of the surrounding conurbations through health & wellbeing, recreation and leisure and sustainable economic opportunities.

**Commitment**

The Company has a Board of Directors that meet 4 times a year – June, September, December, February. The meetings are often hosted by our member organisations such as the local authorities  
The commitment of the Director is dependent on what their engagement and involvement is – the basic is 4x meetings a year, normally held on a Friday morning.

**Financial Commitment (if any)**

£9,000 p.a.

**Attendance – Optional**

Deemed value for money to deliver priorities, aims and objectives of the Council's strategy in partnership. The Council has been part of Pennine Prospects since its inception in 2005 and was instrumental in its setting up.

**Positive Steps Board – 4 places 3 RA + 1 Opp**

Contact: Cliff Shields Tel: 0161 621 9339

Medtia Place, 80 Union Street, Oldham OL1 1DJ [cliffshields@positive-steps.org.uk](mailto:cliffshields@positive-steps.org.uk)

Lab 3	Opp 1		Notes
<b>Shuttleworth</b>	<b>Williamson</b>		
<b>Birch</b>			
<b>Hulme</b>			

**Purpose**

To provide strategic direction and governance to the senior management of the Positive Steps Charitable Trust.

**Benefits to Council**

To inform and influence the workings of a key commissioned delivery partner providing an Early Help and an Integrated Support Service for Young People across Oldham covering Prevention and Reduction of Youth Offending, NEET prevention, Young Carers, and Missing from Home

**Commitment**

Attend quarterly meetings held on a Tuesday evening plus an Annual General Meeting

**Financial Commitment (if any)**

Not applicable

**Attendance – Requirement/Optional**

At least one representative needed to attend to enable a quorate meeting

**NW Reserve Forces and Cadets Association – 1 place – External –**

Contact: Cilla Morgan Tel: 0151 728 2061 NW RFCA, Alexandra Court, 28 Alexandra Drive, Liverpool L17 8YE [nw-ceps@rfca.mod.uk](mailto:nw-ceps@rfca.mod.uk)

Lab 1			Notes
<b>Marie Bashforth</b>			

**Purpose**

- Promote the interests of the Armed Forces.
- Champion of the volunteer ethos both within and outside the Services.
- Our voluntary membership brings with it an unparalleled breadth of expertise and experience.
- We support the work of third sector organisations which also contribute to the well-being of Service personnel & dependents, veterans and youth.
- We supplement government funding through income generation for our dependencies.
- Not-for-profit organisation with demonstrable value for money

**Benefits to Council**

Closer liaison with the local armed forces and cadets.

**Commitment**

The Association membership meets once per year usually in June for the Annual General Meeting.

**Financial Commitment (if any)**

None

**Attendance – Requirement****University of Manchester General Assembly – 1 place 1 RA**

Contact: Deputy Secretary to the Council & Senate, Tel: 0161 306 3772 The University of Manchester, John Owens Building, Oxford Road, Manchester M13 9PL [deputysecretary@manchester.ac.uk](mailto:deputysecretary@manchester.ac.uk)

Lab 1			Notes
<b>Akhtar</b>			

**Purpose**

The General Assembly is the forum where legitimate interests in the affairs of the University can be heard and is the medium through which the University can present itself and its achievements to its broader 'constituencies'.

**Benefits to Council**

To maintain and develops links, and the purpose of the Assembly is to act as a two-way channel of communication through which the University presents its achievements to its broader 'constituencies' and receives feedback and advice on matters relating to University business.

**Commitment**

It meets twice annually (in January and in June), receives reports from the President and Vice-Chancellor and discusses matters of general importance to the University as a whole. The meetings start at 3:00 pm and last approximately 2 hours. On occasion, there may be a celebration event or dinner, to which the General Assembly members are invited, but attendance at these is not mandatory.

**Attendance – optional**

<b>Youth Justice Management Board – 1 place RA</b>			
Contact: Helen Wood, Level 3 Civic Centre West Street OL1 1NL			
Lab 1			Notes
<b>Williams</b>			
<b>Purpose</b>			
The Youth Justice Management Board will have strategic responsibility for ensuring the effective delivery of the Youth Justice Service and the youth crime prevention agenda, providing support and challenge were necessary in order to achieve maximum benefit.			
<b>Benefits to Council</b>			
Assisting the Youth Justice Service in delivering and developing its approaches to working holistically with families the board will support the youth justice service to:			
<ul style="list-style-type: none"> <li>• Prevent Youth Crime (including youth violence)</li> <li>• Reduce re-offending (including use of custody)</li> <li>• Safeguard young people at risk of, or involved in, the criminal justice system</li> <li>• Protect the Public</li> </ul>			
<b>Commitment</b>			
Quarterly meetings			
<b>Financial Commitment (if any)</b>			
None			
<b>Attendance –Optional</b>			

**OLDHAM METROPOLITAN BOROUGH COUNCIL**  
**APPOINTMENT TO OUTSIDE BODIES – 2022/2023**

**JOINT VENTURES**

**RA – Ruling Administration**

**OPP – Opposition**

<b>FCHO Board – 1 place 1 RA</b>			
Contact: Juliet Craven, Director of Governance, Risk and Assurance, First Choice Homes Oldham (FCHO), First Place, 22 Union Street, Oldham, OL1 1BE <a href="mailto:juliet.craven@fcho.co.uk">juliet.craven@fcho.co.uk</a>			
Lab 1			Notes
None for the time being			Cllr Brownridge as already served the maximum term
<b>Purpose</b>			
The FCHO Board's central role is to lead, direct, control, scrutinise and evaluate the Company's work. This includes determining strategic direction and policies, establishing and overseeing control and risk management frameworks, satisfying itself on the integrity of financial information and ensuring that the Company achieves its aims and objectives.			
<b>Benefits to Council</b>			
The benefits to the Council are mainly in relation to partnership working given that FCHO are the largest provider of Housing as well as the largest employer within the Oldham Borough.			
<b>Commitment</b>			
Attendance at all Board meetings set per year Attendance at two special Board meetings per year Membership of and attendance of committee meetings Attendance at any Special General Meetings Attendance at any relevant induction, training and development sessions Attendance at two strategic away days per year Attendance at any associated development events including the process of appraisals of the Board and individuals and 1:1s with the Chairperson Some Board Members will also be required to be on the recruitment panels required for Board Membership recruitment process			
<b>The Council may nominate one Member to the Board</b>			
All Board Members, including the Local Authority Member are registered as non-executive directors and are the appointed Shareholders of FCHO. The Local Authority Member is not a Local Authority representative they are a			

Board Member and Shareholder and have the same legal duties and responsibilities as all other Board Members including inclusion in the company registers and returns to the Financial Conduct Authority and Regulator of Social Housing.

**Foxdenton Development Board – 3 Places (Cabinet Members)**

Contact: Emma Barton Tel: 0161 770 4846  
 Oldham Council. [emma.barton@oldham.gov.uk](mailto:emma.barton@oldham.gov.uk)

Lab 3			Notes
<b>Chadderton</b>			
<b>Taylor</b>			
<b>Jabbar</b>			

**Purpose**

In 2014, Oldham Council set up a Joint Venture company (JV Co) to bring forward the Foxdenton scheme (now named Broadway Green). The two shareholders in the 50:50 JV Co are the Council and the Developer. The Developer is Foxdenton LLP (Foxdenton LLP being a joint venture between Grasscroft Property and Seddons Construction). At the same time as entering into the partnership agreement with Oldham, the Developer also entered into a Development Management Agreement with the JV Co, to advise on development and funding strategies.

The Joint Venture Company has a Management Board with no more than six Board Members. A maximum of three Board members can be appointed by both the Developer and the Council. The Management Board is responsible for the management and control of the business and the affairs of the JV Co and has the authority to do all things necessary to carry out the purpose of the JV Co, subject to Council approval.

**Benefits to Council**

The scheme will deliver up to 700,000 sq. ft. of employment space within a premium business park and up to 500 new homes. This is expected to bring 2,000 new jobs to the local area as well as much needed new housing. It will also provide a £5.4m annual boost to the local retail economy from new resident spending. Importantly, essential infrastructure will be delivered ahead of any other development and will include a new spine road connecting the A663 and B6189, with work set to begin in May 2017.

**Commitment**

Meetings of the Management Board are held at the Civic Centre, usually between the hours of 9am- 5pm. They can be held at any time upon a written request of a Board Member (subject to a minimum of 10 days’ notice) and in any event at least every three months. Now that we are moving swiftly forward to the delivery phase, Board meetings are currently being held every two months. The quorum for a meeting of the Management Board is two Board Members (one from the Council and one from the Developer). Each Board Member has one vote and decisions are determined by a majority vote.

**Financial Commitment (if any)**

The Council has transferred land into the JV Co (at market value) by way of a commercial loan. The Council has also agreed to contribute towards infrastructure works, which will benefit the wider area. In return for this commitment, the Council will receive a share of the development profits.

**Attendance – Requirement**

Council membership of the Management Board, is required under the terms of the JV partnership agreement.

**Meridian Development Company Ltd – 1 place 1 RA**

Contact: Becky Collinge Tel: 0161 626 6021

Meridian Business Centre King Street Oldham Lancs OL8 1EZ

[admin@interurbanestates.co.uk](mailto:admin@interurbanestates.co.uk)

Lab 1			Notes
<b>Chadderton</b>			
<b>Purpose</b>			
Meridian Development Company owns and manages a Grade II listed business centre and an adjoining 5.7 acres area of development land. The Company is seeking to develop the site for high end business and employment use.			
<b>Benefits to Council</b>			
The Council benefits from having immediate access to the skillset (both professional and business acumen) with two local private sector businessmen who have over 40 years' experience in the Manufacturing Development and Construction Industry.			
<b>Commitment</b>			
Council officers and their joint venture partners meet on a regular basis to oversee the company operations. The meetings take place either in the Conference room at the Business Centre or at a meeting room within the Civic Centre as appropriate.			
<b>Financial Commitment (if any)</b>			
The company is self-financing.			
<b>Attendance – Requirement</b>			
The Council and the Joint Venture partners are both shareholders in the company			

**Benefits to Council**

The Council benefits from having immediate access to the skillset (both professional and business acumen) with two local private sector businessmen who have over 40 years' experience in the Manufacturing Development and Construction Industry.

**Commitment**

Council officers and their joint venture partners meet on a regular basis to oversee the company operations. The meetings take place either in the Conference room at the Business Centre or at a meeting room within the Civic Centre as appropriate.

**Financial Commitment (if any)**

The company is self-financing.

**Attendance – Requirement**

The Council and the Joint Venture partners are both shareholders in the company

**Oldham Coliseum Theatre – 2 Places 1 RA + 1 Opp**

Contact: Susan Wildman, Interim Chief Executive Tel: 0161 624 1731  
 Oldham Coliseum Board, Fairbottom Street, Oldham  
 OL1 3SW [susanwildman@coliseum.org.uk](mailto:susanwildman@coliseum.org.uk)

Lab 1	Opp 1		Notes
<b>Taylor</b>	<b>Al-Hamdani</b>		

**Purpose**

Oldham Coliseum theatre provides a wide variety of distinctive and high quality theatre performance and participatory activities for people from all communities in Oldham and Greater Manchester.

**Benefits to Council**

In terms of direct benefits, we invite Councillors and Officers to a 'Civic Night' once a year, where they can see a performance.

In terms of indirect benefits – i.e. benefits to the borough:

- We produce work that is seen by about 85,000 people in Oldham and 98,000 people nationally per annum
- We offer about 26,000 learning and engagement opportunities annually
- We offer training to about 450 people annually, with 40 receiving formal qualifications ranging from an Arts Award to a Master's degrees
- We spend £2.1m, with an economic impact of £8.8 million, boosting the local economy
- We employ about 200 people annually, either on permanent or short-term contracts, here in Oldham
- We work with about 70 volunteers.

**Commitment**

We have a board of trustees who meet a minimum of four times a year and two of those trustees are councillors. The Councillors are directly informed about the time and the place of these meetings, which usually take place at 6pm at the theatre (when possible) or via Zoom.

**Financial Commitment (if any)**

A direct grant of £145,550 per annum. We are working closely with the Council to develop a new performance space as part of the Town Centre Regeneration Project.

**Attendance – Requirement**

The board of trustees of the Charity includes two councillors nominated by Oldham Council. They are directors of Oldham Coliseum Theatre Ltd. and are also trustees of the registered charity. Our memorandum and articles of association stipulate that we must have two trustees/directors who represent the Council.



**Oldham Community Leisure Ltd Management Committee – 2 Places 1 RA + 1 Opp**

Contact: Stuart Lockwood, Chief Executive Tel: 0161 207 7000, Oldham Community Leisure, Chadderton Wellbeing Centre, Burnley Street, Chadderton, Oldham OL9 0JW [stuart.lockwood@ocl.co.uk](mailto:stuart.lockwood@ocl.co.uk)

Lab 1	Opp 1		Notes
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<b>Taylor</b>	<b>Sykes</b>		
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**Purpose**

The Board of Directors ensures that OCL conducts its affairs in accordance with its stated purpose. It sets the policies, strategies and objectives, and then supervises the Chief Executive and his staff who are responsible for delivering them. The Board is accountable to the members through elections and the power of removal.

**Benefits to Council**

Benefits are that Council input is welcomed and taken into account when decision making for the company.

**Commitment**

Meetings take place on a quarterly basis, usually a Thursday evening, commencing around 5pm with refreshments and the meetings usually last no longer than a couple of hours. Papers are sent around a week in advance for consideration in advance of the meeting. There is the opportunity to be involved in sub committees such as HR, Audit & Risk, and Finance and or other working parties which come up periodically, but this is not mandatory and representatives are voluntary.

**Financial Commitment (if any)**

None

**Attendance – Requirement**

There are always two elected member roles filled at each time and the Council designate officers to these, rotating their period of office. OCL do not have input into the representatives, this is purely a Council decision and is also acknowledged that there will be two places available within the company rules.

**Oldham Community Power Ltd Management Board – 1 Place 1 RA**

Contact: Andrew Hunt, Strategy, Partnerships and Policy Manager Tel: 0161 770 6587, Room 317, Floor 3, Civic Centre, Oldham OL1 1UL  
[Andrew.Hunt@oldham.gov.uk](mailto:Andrew.Hunt@oldham.gov.uk)

Lab 1			Notes
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<b>Jabbar</b>			
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**Purpose**

The Board comprises the Directors of Oldham Community Power Ltd, a Community Benefit Society which aims to install renewable energy equipment into schools, community centres and other public buildings. The Society is run

to save building occupants money on their bills, generate green energy and to give Oldham residents the opportunity to own shares in a local co-operative renewable energy organisation.

**Benefits to Council**

Oldham Community Power supports the Council's co-operative agenda and is a key co-operative project demonstrating the principle of the Council investing in local co-operative businesses. It saves schools and community groups money on their electricity bills and gives residents an opportunity to invest.

**Commitment**

The Board meets approximately once every month. The Councillor commitment is optional but welcomed by the group.

**Financial Commitment**

The Council has £100,000 of Shares in the Society.

**Attendance – Optional** - the Society's rules require that a seat be reserved on the Board for the Council.

**Oldham Economic Development Association Board – 8 places (Directors appointed by Monitoring Officer) 6 RA + 2 Opp**

Contact: Mr P Entwistle, Director of Legal Services Tel: 0161 770 4822  
OMBC Legal Division, Civic Centre, West Street, Oldham, OL1 1UL

Lab 6	Opp 2		Notes
<b>Jabbar</b>	<b>Kenyon</b>		1 Cabinet Member Finance, 1 Deputy Finance, 1 Shadow Finance + 5 Elected Members
<b>Chauhan</b>	<b>Sharpe</b>		
<b>Kyle Phythian</b>			
<b>Stretton</b>			
<b>Nasheen</b>			
<b>Hulme</b>			

**Oldham Property Partnership Limited (and associated OPP Ltd companies) – 2 places Leader of the Council + Leader of Opposition**

Contact: Bryn Cooke, PDI Team Leader, Development and Infrastructure  
Tel: 0161 770 4134, Room 310, Level 3, Civic Centre, West Street, Oldham  
OL1 1UL [bryn.cooke@oldham.gov.uk](mailto:bryn.cooke@oldham.gov.uk)

Lab 1	Opp 1		Notes
<b>Chadderton</b>	<b>Sykes</b>		

**A report will be going to Cabinet shortly seeking approval to a final reconciliation which will effectively end the Council's interest in OPP.**

**Southlink Developments Limited – 3 places (Director) 2 RA + 1 Opp**  
 Contact: Mr P Entwistle, Director of Legal Services Tel: 0161 770 4822 Room  
 328 Legal Division, OMBC, Civic Centre, Oldham, OL1 1UP  
[Paul.Entwistle@oldham.gov.uk](mailto:Paul.Entwistle@oldham.gov.uk)

Lab 2	Opp 1		Notes
<b>Chadderton</b>	<b>Kenyon</b>		
<b>Jabbar</b>			

**Unity Partnership Limited – 3 places (Director) Cabinet Member, 1 RA + 1 Opp**  
 Contact: Mr Dominic Whelan, Chief Operating Officer: Tel 0161 770 3084,  
 Unity Partnership, Henshaw House, Cheapside, Oldham, OL1 1NY  
[dominic.whelan@oldham.gov.uk](mailto:dominic.whelan@oldham.gov.uk)

Lab 2	Opp 1		Notes
<b>Mushtaq</b>	<b>Chris Gloster</b>		
<b>Shuttleworth</b>			

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**OLDHAM METROPOLITAN BOROUGH COUNCIL**  
**APPOINTMENT TO OUTSIDE BODIES – 2022/2023**

**DISTRICT APPOINTMENTS**

**RA – Ruling Administration**

**OPP – Opposition**

**Chadderton**

<b>Community First Oldham (Chadderton) Ltd (1 place) 1 RA</b>			
Contact: info@community1stoldham.co.uk Tel: 0161 831 9722			
Building 1000, Kings Reach, Yew Street, Stockport, SK4 2HG			
Lab 1			Notes
<b>Cllr Taylor</b>			

**East Oldham**

<b>East Oldham Children’s Centre District Advisory Board – 1 place RA</b>			
Contact: Karen Bennett, Beaver Children’s Centre, Moorby St, Oldham			
OL13QU Tel: 0161 770 8800			
Email <a href="mailto:Karen.Bennett@bridgewater.nhs.uk">Karen.Bennett@bridgewater.nhs.uk</a>			
Lab 1			Notes
<b>Cllr Birch</b>			
<b>Purpose:</b> The District Advisory Board has oversight of and supports the District Children Centres			
<b>Benefits to Council</b> To ensure high quality early years offer for families in Oldham			
<b>Commitment</b> To attend 1 meeting per quarter, attend any additional meetings, attend the Annual conversation.			
<b>Financial Commitment (if any)</b> None			
<b>Attendance – Requirement</b>			

**Failsworth and Hollinwood**

<b>Onwards (formerly Portico Housing Association) 2 places 2 RA</b>			
<b>The Avenues and Hollins Tenants Association Committee</b>			
<b>Contact:</b> Sonia Thompson Tel 0161 688 1763, 50 1 <sup>st</sup> Avenue Oldham OL8 3SH			
Lab 2			Notes
<b>Cllr Stretton</b>			
<b>Cllr Williams</b>			

### Royton

<b>Royton Sick and Needy Charity – 6 places (Royton Councillors)</b>			
Contact: Constitutional Services, Tel: 0161 770 5151 Legal & Democratic Services, Civic Centre, West Street, Oldham, OL1 1UL			
Lab 4	Lib Dem 0	Con 2	Notes
<b>M. Bashforth</b>		<b>Arnott</b>	
<b>S. Bashforth</b>		<b>Quigg</b>	
<b>Chadderton</b>			
<b>C. Phythian</b>			
<b>Purpose</b> Charitable trust set up to apply the capital and endowments of the Trust for the benefit of needy and deserving sick persons of the district of Royton.			
<b>Benefits to Council</b> Ensuring the residents of Royton benefit fully from the Trust funds			
<b>Commitment</b> 3-4 meetings per year			
<b>Attendance – Requirement</b>			

### Shaw and Crompton

<b>Arthur Vernon Davies Charity (Shaw and Crompton) – 1 place Lib-Dem + 1 place (Mayor (ex-officio))</b>			
Contact: Constitutional Services, Tel: 0161 770 5151 Legal & Democratic Services, Civic Centre, West Street, Oldham OL1 1UL			
	Lib Dem 1		Notes
<b>Cllr Garry (Mayor)</b>	<b>Cllr Sykes</b>		
<b>Purpose</b> Charitable trust set up to relieve need, hardship or distress in persons resident in the ecclesiastical parishes of St James, East Crompton, St Mary, High Crompton and Holy Trinity, Shaw			
<b>Benefits to Council</b> Ensuring the residents of Shaw and Crompton benefit fully from the Trust funds			
<b>Commitment</b> Meetings are held four times per year at 4.30pm in the Civic Centre			
<b>Attendance – Requirement</b>			

<b>Hopwood Trust – 6 Trustees (2 Bowling Club Reps, 2 Cricket Club Reps, 2 Shaw &amp; Crompton District Ward Councillors)</b>			
Contact: Constitutional Services Tel: 0161 770 5151 Legal and Democratic Services, Civic Centre, West Street, Oldham OL1 1UL			

<i>Robert G Horrocks</i>	<i>Michael Lee</i>	<b>Cllr Williamson</b>	Notes
<i>Vacancy</i>	<i>Glenn Rigby</i>	<b>Cllr Murphy</b>	
<b>Purpose</b> Charitable trust set up to enable Crompton Cricket Club and Crompton Bowling Club and such other persons as they think fit, to use the land for cricket, bowling and other leisure purposes.			
<b>Benefits to Council</b> Ensuring the residents of Crompton benefit fully from the Trust facilities			
<b>Commitment</b> Meetings are held as and when – but one meeting should be held each year to approve the accounts.			
<b>Attendance – Requirement</b>			

### West Oldham

<b>Community Group Network - 2 places RA</b> Contact: Martin Holt, Villages Housing 2 Fircroft Road, Fitton Hill, Oldham OL8 2QN. Tel: 0161 622 6894 <a href="mailto:siammartin@hotmail.com">siammartin@hotmail.com</a> ;			
Lab 2			Notes
<b>Cllr Alyas</b>			
<b>Cllr Nasheen</b>			
<b>Purpose</b> An umbrella organisation of community groups in Hathershaw and Fitton Hill, which was formed during the New Deal for Communities (NDC) funding programme. The CGN took on the functions of the Honeywell Trust, which replaced from the NDC Board. Some of the functions included were to have oversight of the NDC funded projects and facilities, however this has reduced over time as many facilities (Fitton Hill Neighbourhood Centre, Honeywell Centre) have been adopted by the Council			
<b>Benefits to Council</b> The relationship is an important one for the local Councillors.			
<b>Commitment</b> Frequency – 4 times a year, once per quarter. Time – The meetings take place in the late afternoon/early evening on a weekday. Usually 5pm/6pm. Duration: 1 – 2 hours.			
<b>Financial Commitment (if any)</b> None			
<b>Attendance – Optional</b>			

**Oldham Millennium Centre – 2 places 2 RA**  
 Contact: Dolly Green Tel: 0161 622 3812 Featherstall Road North, Oldham  
 OL9 6QB  
[obamillenniumcentre@hotmail.co.uk](mailto:obamillenniumcentre@hotmail.co.uk)

Lab 2			Notes
<b>Cllr Iqbal</b>			
<b>Cllr Islam</b>			

**Purpose**  
 The Council is a joint partner with the Oldham Bangladeshi Association (OBA) on the management committee for the Millennium Centre. The body is responsible for setting the strategic direction, oversight, facilities, and use of the community centre.

**Benefits to Council**

**Commitment**  
 Frequency – 4 times a year, once per quarter  
 Time – usually daytime, weekday, based on availability of committee members  
 Duration – 1-2 Hours

**Financial Commitment (if any)**  
 The only Council contribution financially tends to be in the award of grants from the District Executive or Councillors for the provision of annual activity. The Council does receive an annual rent for the building from the OBA.

**Attendance – Requirement**  
 Membership is a requirement as a liable partner and leaseholder of the centre.

**The Primrose Community Association – 1 place RA**  
 Contact: Jan Wade, 9 Magnolia Gardens, Primrose Bank, Oldham OL8 1HY  
 Tel: 0161 624 7202 [primrosecentre@gmail.com](mailto:primrosecentre@gmail.com)

Lab 1			Notes
<b>Cllr Iqbal</b>			

**Purpose**  
 The Board of Trustees for the new PFI4 community centre has overview of the development of the centre and activities that benefit the local community.

**Benefits to Council**  
 The centre is part of the substantial investment in Primrose Bank from the PFI4 programme.

**Commitment:**  
 1 meeting per quarter

**Financial Commitment (if any)**  
 None

**Attendance – Requirement**



To attend the Board of Trustees meetings

**ForHousing – Fitton Hill Community Voice - 2 places RA**

Contact: Lisa Fowles, ForHousing 2 Fircroft Road, Fitton Hill, Oldham OL8 2QN. [lisa.fowles@forhousing.co.uk](mailto:lisa.fowles@forhousing.co.uk) Tel: 07834126664

Lab 2

Notes

**Cllr Alyas**

**Cllr S. Hussain**

**Purpose**

Fitton Hill Community Voice gives residents influence over the management of properties in Fitton Hill which are owned by ForHousing. These properties were stock transferred from OMBC to Villages Housing in 2005. In April 2019, Villages Housing merged with City West Housing Trust to form a single housing association within the ForViva Group. The new housing association is called ForHousing.

**Benefits to Council**

Fitton Hill Community Voice gives residents influence over the management of the Fitton Hill estate. Community Voice also considers applications for funding from ForHousing's Community Fund which helps support residents to deliver projects which benefit the local area. Attending Community Voice meetings will help Council nominees to understand the priorities of local people and build awareness of ForHousing's contribution in the area. There will also be opportunities to influence service delivery including master planning and the development of local offers.

**Commitment**

Frequency – 4 times a year, once per quarter  
Time – Usually daytime, weekday  
Duration – 2 hours

**Financial Commitment (if any)**

None

**Attendance – Requirement**

ForHousing have maintained places for Council nominees in its terms of reference for Community Voice.

**West Oldham Children's Centre District Advisory Board – 1 place RA**

Contact: Elaine Worthington, Oldham Children's Centres, c/o Medlock Vale Children's Centre, Honeywell Centre, Hadfield Street, Hathershaw, Oldham, OL8 3BP Tel: 0161 770 2153 [Elaine.Worthington@bridgewater.nhs.uk](mailto:Elaine.Worthington@bridgewater.nhs.uk)

Lab 1

Notes

**Cllr Alyas**

**Purpose**

The District Advisory Board has oversight of and supports the District Children Centres

**Benefits to Council**

To ensure a high-quality early year offer for families in Oldham

<b>Commitment</b>
To attend 1 meeting per quarter, attend any additional meetings, attend the Annual conversation.
<b>Financial Commitment (if any)</b>
None
<b>Attendance – Requirement</b>



## Report to ANNUAL MEETING OF THE COUNCIL

# Council Constitution

**Officer Contact: Paul Entwistle – Director of Legal Services,  
Liz Drogan , Head of Democratic Services**

**25<sup>th</sup> May 2022**

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### **Reason for Decision**

To invite the Annual Meeting of the Council to consider amendments to the constitution and to re-affirm the Council Constitution as a matter of good governance

### **Recommendations**

1. That the Council re-affirms the Council Constitution, subject to the inclusion of revisions to the Council Procedure Rules, the Officer Scheme of Delegation, Responsibility for functions in respect of Employment Appeals, Statutory and Proper Officer arrangements and Traffic Regulation Order panel procedures as identified in this report or any further matters that might be agreed at this Annual Meeting.

## **Council Constitution**

### **1 Background**

- 1.1 While the Council's Constitution can be amended by the Council during the course of a Municipal Year, it is suggested that as a matter of good governance the Council should re-affirm the Council Constitution on an annual basis.
- 1.2 The Council's Constitution is published on the Council's website and is up to date with all Constitutional matters considered and agreed by the Council up to and including the meeting held on 16<sup>th</sup> March 2022.
- 1.3 In considering the Council's Constitution, the Annual Meeting is asked to give consideration to the following matters –

#### **(a) Part 4A – Council Procedure Rules**

##### **(i) Public Question Time**

The Council meeting has historically had the most public participation of any meeting during question time. The time limit, which has varied over the years, is generally fully utilised with remaining questions and responses being published on the Council's website following the meetings. During the 'Big Conversations' around the Borough, residents suggested that the time limit be extended to ensure full participation to provide for more democratic accountability. It is proposed that the time limit be extended to 30 minutes from the current 15 minutes and that questions can only be submitted by those who reside or own a business within the Borough, with names and addresses supplied. Further it is proposed that the deadline for submission of public questions be amended to noon on the day prior to a Council meeting and that the ground for exclusion of questions which relates to "conduct of individual members" be removed. This exclusion was intended to cover questions about continuing standards processes but the scope of the exemption is too wide.

To accommodate the extra 15 minutes public question time it is further proposed that Joint Authority/arrangements Minutes are removed from the council agenda. The council meeting exercises no functions in relation to the Joint Authorities, and the minutes are submitted for noting only. The minutes for each body are published through the relevant websites and are publicly available should any member wish to access them. While there is currently an opportunity to ask questions on the minutes, any future questions could be asked directly of the relevant spokesperson for each body outside the meeting or during Cabinet Question time.

The proposals contained above would require amendment to Council Procedure Rules 2.1.3(h1) to increase the time limit for public questions; 2.1.3(h2) to include the opportunity for members to ask questions of a Joint Authority representative; and deletion of 2.1.3(h4) relating to submission of minutes of Joint Arrangements bodies; 10.1 to amend the deadline for submission of public questions; and deletion of 10.2(f) to remove the exclusion of questions concerning Member conduct.

##### **(ii) Motions to Council**

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At each Council meeting, Political groups submit and debate Notices of Motions. This section of the agenda has for a number of years been separated into two items - Administration Motions and Opposition Motions – each with a time limit of 30 minutes per item. The time limit is almost always utilised for each item, sometimes with an extension being granted to ensure a motion is debated fully, or a motion is moved and seconded and voted upon without fully being debated. To ensure that debate can take place in a fair manner and without extending the time limits, it is proposed that the Administration has a maximum of two Motions within their 30 minutes time limit; and that each Opposition Group has a maximum of one Motion. Each opposition group motion is restricted to 10 minutes per motion unless the Minority Opposition Group do not submit a motion in which case the time limit for main opposition group motions be extended to 15 minutes per motion. The Main Opposition Group(s) Motion being considered first, with the order of consideration of Main Opposition Group business alternating between meetings in the event of there being more than one Main Opposition Group.

The proposals contained above would require amendment to Council Procedure Rules 2.1.3(j) to specify two Notices of Administration business; and to 2.1.3(k) to specify the arrangements for consideration of Opposition Groups' business.

**(b) Consequential amendments to the Constitution**

**(i) Officer delegations and other references**

At the meeting held on 3<sup>rd</sup> November 2021, Council agreed recommendations setting out revisions to the Council's Senior Management Team structure. This managerial restructuring which includes changes to officer designations and responsibilities requires, where appropriate, amendment to the Constitution to ensure that Officer delegations and other references are properly reflected. Article 16.3.2(c) of the Constitution authorises the Monitoring Officer to amend the Constitution in respect of incidental changes arising as a result of approved organisational change, including officer designations for the purposes of schemes of delegation, and such amendments will be undertaken accordingly as the restructure progresses. The amended Officer Scheme of Delegation is contained at Appendix 1.

**(ii) Deputy District Leads**

At the meeting held on 3<sup>rd</sup> November 2021, Council agreed to the appointment of five District Leads and of Deputy District Leads in the North and East Districts. While Constitutional provision for District Leads within Article 10 had been agreed by the Council in July 2021, this did not reference Deputy District Leads. Article 16.3.2(a) of the Constitution authorises the Monitoring Officer to make amendments to the Constitution arising from any decision of the full Council and a new Article 10.2.5 "Deputy District Leads be appointed in the North and East Districts, recognising that they each fall into two distinct communities" has been introduced, reflecting the November 2021 Council consideration.

**(c) Part 3 – Responsibility for Functions**

**(i) Employment Appeals**

Historically, elected Members have dealt with employment appeals, including against dismissal of staff. It is proposed that this practice changes and appeals are dealt with by senior Officers, namely, Directors or above or equivalent to deal with such appeals except for Chief Officers and such Deputy Chief Officers as might be determined by the Employment Committee.

The proposal contained above would require the deletion of employment appeals within the terms of reference of the Appeals Committee at Section 4.11.1 of Part

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3; and the addition of a second bullet point at Section 9B (General Delegations to Officers), paragraph 1.1.4(g) (Discipline and Dismissal) of Part 3 to indicate that employment appeals are to be considered by the Chief Executive or such senior Officer as determined by the Chief Executive.

**(ii) Statutory and Proper Officers**

Section 10 of Part 3 includes details of the principal Proper and Statutory Officers of the Council, noting also that the “Chief Executive is authorised to take any act as the Council’s “Proper Officer” for the purpose of any function not otherwise delegated under the arrangements in this Part of the Council’s Constitution, or to delegate to another Officer of the Council to act as ‘Proper Officer’ in any particular circumstance”. It is considered appropriate to provide a more detailed listing of the Council’s Proper Officer arrangements and delegation of functions, attached at Appendix 2.

**(d) Part 8 – Appendix 3 - protocols**

At the Council meeting on the 15<sup>th</sup> December 2021, Council agreed a procedure for public participation in relation to the consideration of Traffic Regulation Orders and Public Spaces Protection Orders at meetings of the Traffic Regulation Order Panel. It has been suggested that this procedure be extended to any other orders coming before the Panel such as the consideration of Footpath Diversion Orders. It is therefore proposed that the traffic regulation order panel public participation procedure be extended to other functions of the panel with the Director of Legal in consultation with the chair of the panel be given delegated powers to confirm arrangements based on the principles contained in the December 2021 report and the Director of Legal be authorised to amend the constitution accordingly.

**2 Options/Alternatives**

- 2.1 Option 1 – To re-affirm the Council Constitution with amendments as outlined.  
Option 2 – Not to agree to re-affirm the Council Constitution.

**3 Preferred Option**

- 3.1 Option 1 is the preferred option to ensure that the Council’s governance framework remains valid and the Constitution can be relied upon in law.

**4 Consultation**

- 4.1 Discussion has taken place with the Leader and Leaders of the Main opposition groups.

**5 Financial Implications**

- 5.1 N/A

**6 Legal Services Comments**

- 6.1 Legal comments are provided in the body of the report.

**7. Co-operative Agenda**

- 7.1 N/A

**8. Human Resources Comments**

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8.1	N/A
<b>9</b>	<b>Risk Assessments</b>
9.1	N/A
<b>10</b>	<b>IT Implications</b>
10.1	N/A
<b>11</b>	<b>Property Implications</b>
11.1	N/A
<b>12</b>	<b>Procurement Implications</b>
12.1	N/A
<b>13</b>	<b>Environmental and Health &amp; Safety Implications</b>
13.1	N/A
<b>14</b>	<b>Equality, community cohesion and crime implications</b>
14.1	N/A
<b>15</b>	<b>Equality Impact Assessment Completed?</b>
15.1	No
<b>16</b>	<b>Key Decision</b>
16.1	No
<b>17</b>	<b>Key Decision Reference</b>
17.1	N/A
<b>18</b>	<b>Background Papers</b>
18.1	None.
<b>19</b>	<b>Background Papers</b>
19.1	None.
<b>20</b>	<b>Appendices</b>
20.1	Appendix 1 – Officer Scheme of Delegation. Appendix 2 – Statutory and Proper Officer Scheme.

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## **Section 9C - Delegations to Specific Officers**

### **Chief Executive**

1. The Chief Executive is the Council's designated 'Head of Paid Service' for the purposes of s4 of the Local Government and Housing Act 1989 and shall fulfil all the statutory duties of that post.
2. The Chief Executive is authorised to discharge any function of the Council and of the Executive, including civic and ceremonial functions of the Council, executive functions and such functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) not otherwise remitted to the Council or a Council Committee or Sub-Committee or to the Leader of the Council.
3. The Chief Executive (or any officer appointed as Interim Chief Executive) is the Electoral Registration Officer for any constituency or part of a constituency co-terminus with or contained in Oldham Metropolitan Borough under section 8 of the Representation of the People Act 1983 and The Chief Executive ( or any officer appointed as Interim Chief Executive ) is the Returning Officer for the election of councillors for Oldham Metropolitan Borough and parish council elections within the Metropolitan Borough under section 35 of the Representation of the People Act 1983.
4. The Chief Executive is authorised to take any emergency decisions in respect of Council functions (in consultation, where appropriate, with the Mayor or the Chair of the relevant Committee) which cannot be delayed until the next meeting of the Council or the relevant Committee, as the case may be.
5. The Chief Executive is authorised to take any emergency decisions in respect of the Council's executive functions (in consultation with the Leader of the Council or, in absence of the Leader, the Deputy Leader of the Council) which cannot be delayed until the next Cabinet Meeting.
6. The Chief Executive is authorised to take any action remitted to the Chief Executive within any Part of the Council's Constitution and under corporate policies and procedures.
7. The Chief Executive is authorised to take any act as the Council's "Proper Officer" for the purpose of any function not otherwise delegated under these arrangements.

## **Deputy Chief Executive**

1. With the exception of matters specifically referred to the Council or to the Cabinet, an individual Cabinet Member or other executive body, as shown at Sections 3, 4, 6 and 7 above, and the statutory duties of the Director of Public Health, the Director of Children's Services and the Director of Adult Social Services, the Deputy Chief Executive is authorised to discharge any functions of the Executive in relation to the following functions within the People Service portfolio:
  - Children's Services
  - Adult Social Care Services
  - MioCare
  - Education
  - Public Health Functions
  - Community Safety and Community Cohesion
  - Customer, Digital, Technology and Transformation
  - Procurement
  
2. The Deputy Chief Executive will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Deputy Chief Executive and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer or which are statutory duties of the Director of Public Health, the Director of Children's Services and the Director of Adult Social Services.

## **Executive Director Place and Economic Growth**

1. With the exception of matters specifically referred to the Council or to the Cabinet, an individual Cabinet Member or other executive body, as shown at Sections 3, 4, 6 and 7 above, the Executive Director Place and Economic Growth is authorised to discharge any functions of the Executive in relation to the following functions within the Place and Economic Growth portfolio:
  - Director of Economy functions
    - Planning
    - Economic Growth
    - Housing
    - Business Growth/Support
    - Transport

- Get Oldham Working
  - Director of Environment functions
    - Building Control
    - Licensing
    - Environmental Health
    - Public Protection
    - Health and Safety
    - Parks and Street Cleaning
    - Waste
    - Highways
    - Street Lighting
2. The Executive Director of Place and Economic Growth will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) ('the Regulations') as are pertinent to the role of the Executive Director of Place and Economic Growth and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer, specifically including –
- Town and country planning and development control functions - the Executive Director of Place and Economic Growth is authorised to undertake all actions in respect of Council (or 'non-executive') functions, subject to referral to the Planning Committee in accordance with the Protocol set out in Appendix 3 of this Constitution 1.      Planning and Other Applications
 

Apart from matters reserved to the Planning Committee, all those Council functions set out in the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 which relate to town and country planning and development control, the protection of important hedgerows, the preservation of trees and the regulation of high hedges are delegated to the Executive Director of Place and Economic Growth.

Development control functions include decisions regarding- □ planning applications

    - permitted development
    - certificates of lawful use and development,
    - enforcement
    - listed buildings and conservation areas.

The planning functions are to be construed purposively and broadly, to include anything which facilitates or is incidental to them. For example, the power to determine planning applications under s70 Town and Country Planning Act 1990 will include powers governing environmental impact assessments under the various Town and Country Planning

(Environmental Impact Assessment) Regulations. It will also include power to impose conditions, limitations or other restrictions or to determine terms to which approvals are subject, and to modify, vary or revoke approvals.

Where legislation is amended or replaced by new provisions or where new development control provisions are enacted, then the relevant authority delegated in this Scheme shall be construed to apply to those new provisions.

## 2. Other Matters

These matters are not subject to the referral system:

- a. Declining to accept repeat applications which have previously been dismissed on appeal and raise no significant new issues.
- b. Determination Minor Material and Non-Material Amendment applications.
- c. Determination of Discharge of Conditions applications.
- d. Determination of any application for a certificate of lawful existing or proposed use or development under Section 191 and Section 192 of the 1990 Act.
- e. Authority to determine whether prior approval is required, and subsequent determination of applications (whether or not objections are received) for agriculture and forestry buildings, operations for telecommunications equipment and demolition of buildings under the Town and Country Planning (General Permitted Development) Order 1995).
- f. Authority to issue and service Planning Contravention Notices under the Town and Country Planning act 1990 and consider and determine representations made thereto.
- g. All matters relating to Tree Preservation Orders.
- h. Authority to instruct the Director of Legal Services to institute proceedings for the grant of injunctive relief under powers contained in the Town and Country Planning Act 1990, subject to:
  - i. prior consultation with the Chair and/or Vice Chair of the Planning Committee; or
  - ii. without such consultation if the matter is one of extreme urgency.
- i. Authority to instruct the Director of Legal Services to issue and serve discontinuance notices for removal of any advertisement displays erected without express or deemed consent which do not comply with Council's policy on outdoor advertising and in the interests of amenity and public safety.
- j. Authority to instruction the Solicitor to the Council to issue and service breach of condition notices under the Town and Country Planning Act 1990, and appropriate consequential action as required.
- k. Determination of applications, on behalf of the Council, for the modification or discharge of any planning obligations in

- accordance with Section 106A and 106B of the Town and Country Planning Act 1990 and the Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992, and to continue to deal with any agreed amendments or discharges which are not covered by the above legislation.
- I. Authority to instruct the Director of Legal Services to issue and serve notices under Section 215 of the Town and Country Planning Act 1990 (power to require the proper maintenance of land adversely affecting neighbourhood amenity).
  - m. Authority to instruct the Director of Legal Services to issue and serve enforcement and stop notices under the Town and Country Planning Act 1990.
  - n. Authority to institute legal proceedings and statutory procedures in relation to the Council's planning functions, both by the Executive Director of Place and Economic Growth and the Director of Legal Services.
  - o. The issuing of screen opinions with regard to the need or otherwise for Environmental Impact Assessments and scoping opinions with regard to the matters to be included in Environmental Statements.
  - p. Authority to authorise officers to carry out statutory duties and functions in relation to the Town and Country Planning Act 1990 and other current planning related legislation.
- Licensing and registration functions - the Executive Director of Place and Economic Growth is authorised to undertake all Council (or 'non-executive') functions as defined in Section B Schedule 1 of the Regulations with the exception of those matters reserved by the Council to the Licensing Committee or are referred to the Licensing Committee or to a Sub-Committee or Panel of the Licensing Committee by either the Licensing Act 2003 or the Gambling Act 2005.
  - Public rights of way - the Executive Director of Place and Economic Growth is authorised to undertake all Council (or 'non-executive') functions as defined in Section I, Part 1 Schedule 1 of the Regulations with the exception of those matters reserved by the Council to the Traffic Regulation Order Panel.
3. The Executive Director of Place and Economic Growth will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Executive Director of Place and Economic Growth and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer.

### **Assistant Chief Executive**

1. With the exception of matters specifically referred to the Council or to the Cabinet, an individual Cabinet Member or other executive body, as shown at Sections 3, 4, 6 and 7 above, the Assistant Chief Executive is authorised to discharge any functions of the Executive in relation to:-
  - Workforce and Organisational Development
  - Strategy and Performance
  - Communications and Research
  
2. The Assistant Chief Executive will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Assistant Chief Executive and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer.

### **Director of Adult Social Care (DASS)**

1. The Director of Adult Social Care (DASS) is the Council's designated Director of Adult Social Services in accordance with s6 of the Local Authorities Social Services Act 1970 and is responsible for the undertaking of all statutory duties associated to that post.
  
2. With the exception of matters specifically referred to the Council or to the Cabinet, an individual Cabinet Member or other executive body, as shown at Sections 3, 4, 6 and 7 above, the Director of Adult Social Care (DASS) is authorised to discharge any functions of the Executive in relation to:-
  - Adult Social Care Function
    - Safeguarding
    - Care Homes
    - Community Enablement
    - Learning Disabilities
  - MioCare
  
3. The Director of Adult Social Care (DASS) will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and

Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Director of Adult Social Care (DASS) and have not otherwise been remitted to the Council, a Council Committee or SubCommittee or other Officer.

### **Managing Director of Children and Young People (DCS)**

1. The Managing Director of Children and Young People (DCS) is the Council's designated Director of Children's Services in accordance with s18 of the Children Act 2004 and is responsible for the undertaking of all statutory duties associated to that post.
2. With the exception of matters specifically referred to the Council or to the Cabinet, an individual Cabinet Member or other executive body, as shown at Sections 3, 4, 6 and 7 above, the Managing Director of Children and Young People is authorised to discharge any functions of the Executive in relation to:-
  - Director of Children's Social Care function
    - o Children's Social Care
    - o Safeguarding
    - o Mash
    - o Early Help
    - o Adoption and Fostering
  - Director of Education function
    - o Education and Early Years
    - o Skills / Lifelong Learning
    - o SEND
    - o School Improvement
    - o School Admissions
    - o Post-16 Education
3. The Managing Director of Children and Young People (DCS) will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Managing Director of Children and Young People (DCS) and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer.

### **Director of Legal**

1. The Director of Legal is the Council's designated 'Monitoring Officer' for the purposes of s5 of the Local Government and Housing Act 1989 and shall fulfil all the statutory duties of that post.
  
2. The Director of Legal authorised to act and to take any action intended to give effect to any decision of
  - the Council;
  - a Council Committee or Sub-Committee acting under delegated powers;
  - the Leader of the Council where the Leader of the Council has determined that they shall be personally responsible for a particular executive decision;
  - the Cabinet or any other executive body or individual acting under delegated executive powers;
  - an Overview and Scrutiny Committee in pursuance of their statutory powers; or
  - an Officer discharging any delegated Council or executive function; in relation to: -
    - a) the making or issuing of orders and notices;
    - b) the commencement, defence, withdrawal or settlement of legal or other proceedings up to a figure of £250k;
    - c) the authorisation of Council employees to conduct legal matters in court and other matters relating to the courts and legal proceedings;
    - d) contractual elements of procurement and land transactions;
    - e) electoral matters;
    - f) land charges;
    - g) commons registration;
    - h) the recording of decisions of Council, the Executive and all relevant committees;
    - i) Registration Service;
    - j) Civic and Political Support;
    - k) taking any action remitted to the Director of Legal under corporate policies and procedures
  
3. Further to Paragraph 2 above, the Director of Legal will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Director of Legal and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer.
  
4. The Director of Legal is authorised to act and to take any action as might be referred to the Director of Legal by the Council's Financial Procedure Rules and Contract Procedure Rules as contained within Parts 4F and 4G respectively of the Council's Constitution and within any further



Constitutional provision applying and can grant dispensations under section 33(1) (a), (b) and (d) of the Localism Act (Standards Committee have power to grant dispensations under section 33 (1) (c) and (e) of the Act.)

## Director of Finance

1. The Director of Finance is the Council's designated 'Chief Finance Officer' for the purposes of s114 of the Local Government Finance Act 1988 and shall fulfil all the statutory duties of that post.
  
2. The Director of Finance is authorised to act and to take any action intended to give effect to any decision of
  - the Council;
  - a Council Committee or Sub-Committee acting under delegated powers;
  - the Leader of the Council where the Leader of the Council has determined that they shall be personally responsible for a particular executive decision;
  - the Cabinet or any other executive body acting under delegated executive powers;
  - an Overview and Scrutiny Committee in pursuance of their statutory powers;
  - or
  - an Officer discharging any delegated Council or executive function; in relation to: -
    - a) the administration of benefits
    - b) the collection of revenue (including debt recovery)
    - c) the administration of Council tax and national non-domestic rates including Discretionary and Hardship rate relief up to and including £50,000, in consultation with the Leader and the relevant Executive Member.
    - d) internal audit
    - e) pensions
    - f) creditor payments
    - g) accountancy
    - h) the Council's insurance arrangements and risk management
    - i) information technology
    - j) the management of land (including valuation, acquisition, appropriation, disposal and other dealings with land or any interest in land) subject to the limits reserved to the Executive
    - k) the writing off of debts up to £5,000 and to review in detail all debtors to support the closure of final accounts
    - l) the administration of payroll function
    - m) to decide on the appropriate arrangements for Performance Bonding for all contracts in excess of £75,000 contract sum
    - n) to take any action remitted to the Director of Finance under corporate policies and procedures.
  
3. The Director of Finance is authorised to act and to take any action as might be referred to the Director of Finance by the Council's Financial Procedure Rules and Contract Procedure Rules as contained within Parts

4F and 4G respectively of the Council's Constitution and within any further Constitutional provision applying.

### **Director of Public Health**

1. The Director of Public Health is the Council's designated 'Director of Public Health' for the purposes of s73A of the National Health Service Act 2006 and shall fulfil all the statutory duties of that post.
2. With the exception of matters specifically referred to the Council or to the Cabinet, an individual Cabinet Member or other executive body, as shown at Sections 3, 4, 6 and 7 above, the Director of Public Health is authorised to discharge any functions of the Executive in relation to:-
  - Health Improvement
  - Health Protection
  - Commissioning Healthcare Services
  - Reducing Health Inequalities
  - Culture and Heritage
  - Leisure
  - Arts and Libraries
3. The Director of Public Health will undertake such Council (or 'non-executive') functions as defined in the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) as are pertinent to the role of the Director of Public Health and have not otherwise been remitted to the Council, a Council Committee or Sub-Committee or other Officer.

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## Appendix 2

### Appointment of Statutory and Proper Officers

Legislation requires the Council to appoint specific Officers and to identify Officers for particular responsibilities. The principal appointments are detailed below:-

<b>Statutory Role</b>	<b>Statutory Requirements</b>	<b>Officer Appointed</b>
Head of Paid Service	Section 4 of the Local Government and Housing Act 1989	The Chief Executive
Chief Finance Officer	Section 114 of the Local Government Finance Act 1988 and responsibilities under Section 151 Local Government Act 1972	Director of Finance
Monitoring Officer	Section 5 of the Local Government and Housing Act 1989	Director of Legal
Director of Children's Services	Section 18 of the Children Act 2004	Managing Director Children and Young People (DCS)
Director of Adult Social Services	Section 6 of the Local Authority Social Services Act 1970	Director of Adult Social Care (DASS)

Director of Public Health	S73A of the National Health Service Act 2006	Director of Public Health
Returning Officer  Electoral Registration Officer	Section 35 of the Representation of the People Act 1983  Section 8 of the Representation of the People Act 1983	Chief Executive (or any Interim Chief Executive)

1. The posts set out below are the designated Proper Officer for the Council and will undertake the specific responsibilities attached to the role of the specific Proper Officer.
2. In the event of any Officers being for any reason unable to act or of any of their posts being vacant, the Chief Executive or, in their absence, the Deputy Chief Executive shall nominate an Officer to act in their place.
3. Until the Council decides otherwise the Chief Executive is appointed the Proper Officer for the purpose of all statutory provisions, whether existing or future, in respect of which no express Proper Officer appointment has, for the time being, been made.

## Proper Officers

Legislation	Section	Provision	Proper Officer
		Any reference to any enactment passed before or during the 1971-72 session of Parliament other than the Local Government Act 1972 or in any instrument made before 26th October 1972 to the Town Clerk of a Borough which, by virtue of any provision of the said Act, is to be construed as a reference to the Proper Officer of the Council.	Chief Executive
		Any reference in any local statutory provision to the Clerk of the Council or similar which, by virtue of an order made under the Local Government Act 1972 or the Local Government Act 1992, is to be construed as a reference to the Proper Officer of the Council.	Chief Executive
Local Government Act 1972	S83(1)-(4)	Witness and receipt of declaration of acceptance of office	Chief Executive
	S84	Receipt of declaration of resignation of office	Chief Executive
	S88(2)	Convening of meeting of Council to fill casual vacancy in office of Chair/Mayor	Chief Executive
	S89(1)(b)	Receipt of notice of casual vacancy from two local government electors	Chief Executive
	S225(1)	Deposit of documents	Chief Executive
Local Elections (Principal Areas) Rule 1986	Rule 44	Receipt from Returning Officer of names of persons elected to Council	Chief Executive
	Rule 46, 47	Receipt from Returning Officer of election documents	Chief Executive
	Rule 48, 49, 51	Retention of election documents and making them available for public inspection	Chief Executive

Local Government and Housing Act 1989	S2	Receipt of list of Politically Restricted Posts	Chief Executive
	S15, 16, 17	Receipt of notices relating to Political Groups	Chief Executive
The Local Authorities (Standing Orders) (England) Regulations 2000	Regs 3 and 4 and Schedule 1	Provision relating to the appointment and dismissal of staff	Chief Executive
Registration Services Act 1953	S9(1) S3(b) S13(2)(h) S20(b)	Registration of Births, Deaths and Marriages	Director of Legal
		Registration of Births, Deaths and Marriages Regulations 1968 - 1994	Director of Legal
Local Government Act 1972	S100(B)(2)	Circulation of reports and agendas	Director of Legal
	S100(C)(2)	Summary of minutes	Director of Legal
	S100(D)(5)(a)	Identification of background papers	Director of Legal
	S100(F)	Identification of confidential documents not open to Members	Director of Legal,



	S234	Authentication of documents	Director of Legal
	S236(9) & (10)	Service of Byelaws on other Authorities	Director of Legal
	S238	Certification of Byelaws	Director of Legal
	Schedule 14 Para 25(7)	Certification of resolutions - Para 25	Director of Legal
	S248 (2)	Keeping roll of Freeman	Director of Legal
	Schedule 12 Para 4(2)(b)	Signature of summons to Council	Chief Executive

	Schedule 12 Para 4 (3)	Receipt of notices regarding addresses which Summons to meeting are to be sent	Director of Legal,
Local Government Act 1974	S30(5)	Notice of Local Government Ombudsman report	Chief Executive
Local Government (Miscellaneous Provisions) Act 1976	S41	Certification of copies of resolutions, Minutes, other documents	Director of Legal

Elections	N/A	Officers who in the event of the Chief Executive being for any reason unable to act or in his absence authorised to undertake the full range of duties	Director of Legal
Council Tax (Administration and Enforcement) Regulations 1992	Reg 7	Service of Attachment of Earnings Orders	Director of Legal and Director of Finance
The Local Authorities (Executive Arrangements) (Access to Information (England) Regulations 2000	Regs 3 and 4	Recording of collective Executive Decisions	Director Of Legal
Local Government Act 1972	S115(2)	Receipt of money due from Officers	Director of Finance
	S146(1) (a) & (b)	Declarations and certificates with regard to securities	Director of Finance
	S210(6) & (7)	Charity functions of holders of offices with existing authorities transferred to holders of equivalent office	Director of Finance
		with new authorities, or if there is no such office, to the Proper Officer	
	S228(3)	Accounts - to be open for inspection	Director of Finance

	N/A	Any reference in any local statutory provision to the Treasurer of a specified Council or the Treasurer of a specified Borough which, by virtue of order made under Section 254 of the Local Government Act 1972, or the Local Government Act 1992, is to be construed as a reference to the Proper Officer of the Council	Director of Finance
	N/A	Any reference in any enactment passed before or during the 1971/72 session of Parliament other than the Local Government Act 1972 or in any instrument made before 26th October 1972 to the Treasurer or a Treasurer of a Borough which virtue of any provision of the said Act is to be construed as a reference to the Proper Officer of the Council	Director of Finance
Rates Act 1984	S7	Certification of rate	Director of Finance
Local Government Act 1972	S96(1)	Receipt of notices of pecuniary interests	Director of Legal
	S94 & 96(2)	Keeping of record of disclosures and notice of pecuniary interests	Director of Legal
Local Government and Housing Act 1989	S19	Members interests - notification	Director of Legal

National Assistance Act 1948	All	Public Health (misc)	Director of Public Health
National Assistance (Amendment) Act 1951	All	Public Health (misc)	Director of Public Health
Public Health (Control of Diseases) Act 1984	S11(1) S11(3) S18(1) S20(1) S21(1) S22(1) S23(2) S24(1) S26(2) S29(4) S30(2) S31(1) S32(1) S34(3), (5) S35(1) S36(1) S37(1) S38(1) S39(1), (3) S40 S41(1) S42(1) S43(1) S48(1) S50(2)(b) S51(1)	Control of Diseases (various)	Director of Public Health
The Public Health (Infectious Diseases) Regulations 1988	Regs 6 Regs 8 Regs 9 Regs 10 Regs 11 Regs 12 Regs 13 Schedule 3 & 4	Infectious Diseases	Director of Public Health

Milk and Dairies (General) Regulations 1988	Part VII (Regulations 18 to 20)	Statutory Provision Pasteurisation Orders	Director of Public Health

Local Government Act 1972	S191	Functions in respect of Ordnance Survey	Executive Director of Place and Economic Growth
	S204(3)	Receipt of application for licence under Licensing Act 1964	Executive Director of Place and Economic Growth
	S234(2)	Statutory Notices under various Public Health and associated legislation	Director of Public Health
	Schedule 16 Para 28	Receipt of deposit lists of protected buildings	Executive Director of Place and Economic Growth
Rent (Agriculture) Act 1976	All	Provision of alternative accommodation Regeneration and Architecture	Executive Director of Place and Economic Growth
Local Authorities Cemeteries Order 1977	All	Officer of the burial authority	Director of Environment
	All	Registrar for various matters relating to cremation Health and to nominate a Medical Referee and Deputy Referees under the regulations	Director of Environment
Cremation Regulations	All	Registrar for various matters relating to cremation Health and to nominate a Medical Referee and Deputy Referees under the regulations	Director of Environment
Rent Act 1977	S15	Certificates of provision of suitable alternative Regeneration and Architecture Part IV accommodation	Executive Director of Place and Economic Growth

Highways Act 1980	S37(5)	Deposit of Certificate of Dedication or copy order	Director of Environment
	S205(3)	Preparation of specification estimate and provisional appointment	Director of Environment
	S205(3)	Certification of copies of resolution and approved documents	Director of Environment
	S210(2)	Certifications of document giving details of estimate and consequential amendment of provisional appointment	Director of Environment
	S211(1)	Making final appointment	Director of Environment
	S216(2) & (3)	Settlement of proportion of amount	Director of Environment
Building Act 1984	S61(2)	Repair etc., of drain	Director of Environment
	S78	To act as "the surveyor" empowered to take and authorise emergency action in respect of damage to dangerous buildings, walls etc.  To order the demolition of buildings rendered dangerous by damage, without prior authorisation of the Council	Director of Environment
Weights and Measures Act 1985	S72	Chief Inspector (Weights and Measures)	Director of Environment
Environmental Protection Act 1990	S149	Stray dogs	Director of Environment

Licensing Act 2003		Power to grant and vary premises licences and club premises certificates, under the provisions contained in the Licensing Act 2003, where there are no relevant representations from responsible authorities/interested parties.	Director of Environment
		Power to grant personal licences, under the provisions contained in the Licensing Act 2003, where there are no representations from the police.	Director of Environment
		Power to make Provisional Statements, under the provisions contained in the Licensing Act 2003, where there are no relevant representations from responsible	Director of Environment

		authorities/interested parties.	
Licensing Act 2003		Power to grant Interim Authorities, and to transfer premises licences, under the provisions contained in the Licensing Act 2003, where there are no representations from the police.	Director of Environment
		Power to vary designated premises supervisors on premises licences, under the provisions contained in the Licensing Act 2003, where there are no representations from the police.	Director of Environment
		Power to deal with requests to be removed as designated premises supervisors from premises licences, under the provisions contained in the Licensing Act 2003.	Director of Environment

		Power to decide whether a complaint, or request for review of a licence, is repetitious frivolous vexatious etc, under the provisions contained in the Licensing Act 2003	Director of Environment
Gambling Act 2005		Power to grant applications for premises licenses, under the provisions of the Gambling Act 2005, where no representations have been received or where representations have been withdrawn.	Director of Environment
		Power to vary a licence under the provisions of the Gambling Act 2005, where no representations have been received or where representations have been withdrawn.	Director of Environment
		Power to transfer a licence under the provisions of the Gambling Act 2005, where no representations have been received from the Commission.	Director of Environment
		Power to approve a provisional statement under the provisions of the Gambling Act 2005, where no representations have been received or where representations have been withdrawn.	Director of Environment
Gambling Act 2005		Power to grant applications for club gaming/club machine permits under the provisions of the Gambling Act 2005, where no objections have been made or where objections have been withdrawn.	Director of Environment
		Functions relating to the registration and regulation of small lotteries.	Director of Environment



Local Government Miscellaneous Provisions Act 1976 & Town Police Clauses Act 1847 and any other related regulation(s).	All	Power to grant, renew, suspend, revoke, addition of relevant conditions and transfer	Director of Environment
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## Report to COUNCIL

# Members Allowance Scheme

**Officer Contact:** Paul Entwistle, Director of Legal Services

**25 May 2022**

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### 1. Background

- 1.1 The members allowances scheme requires approval when amendments are proposed. The Independent Remuneration Panel have considered the scheme for 2022-23 . The Panel recommended that , as per previous years, the allowances should be increased in accordance with the local government officer pay award for the municipal year 2022-23 with effective from the start of the municipal year. The panel also recommended that the deputy district leads receive a special responsibility allowance of 20% of the district lead allowance which amounts to £1,257. The full members allowances scheme is attached at Appendix 1 with the basic and special responsibilities allowances contained in the appendix.

### 2. Recommendation

- 2.1 Members are asked to consider the scheme for this municipal year.

### 3 Financial Implications

- 3.1 The budget has been prepared to accommodate the proposed members allowances scheme.

### 4 Legal Services Comments

- 4.1 N/a

- 5 **Human Resources Comments**
- 5.1 N/A
- 6 **Risk Assessments**
- 6.1 N/A
- 7 **IT Implications**
- 7.1 N/A
- 8 **Property Implications**
- 8.1 None
- 9 **Procurement Implications**
- 9.1 N/A
- 10 **Environmental and Health & Safety Implications**
- 10.1 N/A
- 11 **Equality, community cohesion and crime implications**
- 11.1 N/A
- 12 **Equality Impact Assessment Completed?**
- 12.1 N/A
- 13 **Key Decision**
- 13.1 No
- 14 **Key Decision Reference**
- 14.1 N/A
- 15 **Background Papers**
- 15.1 Members allowance file

# **Appendix 1**

## **Scheme of Members Allowances**

### **1. Introduction**

1.1 The Council has adopted this Scheme of Members Allowances.

### **2. The Basic Allowance**

2.1 The Basic Allowance is paid to all members of the Council and paid to individual members proportionate to the number of days served by that member within a particular year. The Basic Allowance is set out in Appendix 1

### **3. Special Responsibility Allowances**

3.1 Special Responsibility Allowances are paid to members where they undertake specific duties and responsibilities. The Special Responsibility Allowances are set out in Appendix 1.

3.2 The Special Responsibility Allowance will be proportionate to the number of days where the member undertakes such special responsibilities.

### **4. Dependants Carers Allowance**

4.1 The Dependants Carers Allowance is paid in respect of expenses necessarily incurred in arranging for the care of children or dependants to allow:-

- a) The attendance at a meeting of the Council, Cabinet, Committees or Sub-Committees or of any other body to which the Council makes appointments or nominations or any other committee or sub-committee of such body.
- b) The attendance at any other meeting, the holding of which is authorised by the Council, a Committee, a sub-committee or a joint committee provided that it is a meeting to which at least two political groups have been invited.
- c) The attendance at a meeting of any association of authorities of which the Council is a member.
- d) The performance of any duty in connection with the discharge of any function of the Council conferred by or under any enactment and empowering or requiring the Council to inspect or authorise inspection of premises.
- e) The carrying out of any other duty approved by the Council or the Chief Executive for the purpose of or in connection with the discharge of the functions of the Council or any of its committees or sub-committees including attendance on a training development course for the purpose of fulfilling the duties of an elected member.

4.2 A dependant is defined as someone who is living with a member and is:-

- A child aged 15 or under
- An elderly relative requiring full time care

## **Appendix 1**

### **Scheme of Members Allowances**

-A relative with disabilities who requires full time care

4.3 A member claiming the allowance shall provide medical or social work or other evidence that care is required for the purpose of the audit as requested.

4.4 The allowance shall not be payable in respect of care provided by a member of the councillor's immediate family or household.

4.5 The Carer's Allowance will be capped at a maximum of ten hours in any week and the hourly rate will be the National Living Wage hourly rate. Hours may be calculated from the time of leaving home to the time of returning home following attendance on Council business as detailed above.

#### **5. Travel and Subsistence allowances**

5.1 Travel and Subsistence allowances are paid in respect of expenses necessarily incurred in the exercise of duties and responsibilities shown at paragraph 4.1 above outside of the borough only. The amounts payable are indicated in the Appendix to the scheme. Claims under paragraph 4.1 and 5.1 shall be made in writing to the Chief Executive within three months of the date of which the entitlement to the allowance arises.

6. A member may, by notice in writing to the Chief Executive, elect to forgo their entitlement or any part of their entitlement to allowances.

## **Appendix 1**

<b>Position</b>	<b>Index</b>	<b>Explanatory Note</b>	<b>Amount</b>
All Members of the Council		BASIC ALLOWANCE	£10,151
<b>All Positions set out below</b>		<b>SPECIAL RESPONSIBILITY ALLOWANCE (SRA)</b>	
Leader	100%	Fixed point for the SRA's where indicated, to be set at 3 times the basic members allowance.	£30,453
		Combined Authority Element	£6,089
Deputy Leader	70%		£21,317
Main Opposition Leader	50%		£15,227
Deputy Main Opposition Leader	20%		£6,091
Executive Members	60%		£18,272
Chairs of: Licensing Planning Overview & Scrutiny Board Performance & Value for Money Board Health and Well-being Board Health Scrutiny Oldham care & Support Company Unity	30%		£9,135
Deputy Executive Member	25%		£7,613
Assistant to Cabinet Member	8%		£2,436
District Leads:			£6,396
Appointed Deputy District Leads	20%		£1,257
Shadow Executive Members	10%		£3,045
Shadow Deputy Executive Member	5%		£1,523
Minority Opposition Leader (provided the group has 6 members)	15%		£4,568
Additional SRA: The Leader to notify the Chief Executive of the proposed recipients of this allowance and the responsibilities undertaken to be agreed by Council (Maximum Labour 5, Lib Dem/Con 2)	5%		£1,523
GM Transport Committee			£4,140
Co-opted/Independent Members of Audit and Standards Committee	n/a		£415
Chair of Audit Committee	n/a		£2,245
Chair of Standards Committee	n/a		£709
Refreshment Allowance		Subsistence when absent from normal place of residence	
		Lunch	£8
		Evening meal	£14

Mileage			45p per mile for first 10,000 miles, outside the borough, per annum and a rate of 25p per mile over 10,000 miles
Mayoral Allowance	n/a		£15,925
Deputy Mayoral Allowance	n/a		£3,128

Council should note that while there is a normal rule of only one Special Responsibility Allowances per member given by the Council, there is an exception enabling a member to receive a SRA as a member of Transport for Greater Manchester, as Unity Chair an Additional SRA at the same time another SRA from the Council.